

THE SCHOOL BOARD OF ALACHUA COUNTY, FLORIDA  
APPROVED MINUTES  
**SPECIAL BOARD PRESENTATION - DEPARTMENT UPDATE**  
**Human Resources**  
December 16, 2014

The Human Resources Department Update session was duly called to order at 5 p.m. in the Boardroom, 620 East University Avenue, Gainesville, Florida. Present were: Leanetta McNealy, Chairman; Eileen Roy, Vice-Chairman; Robert Hyatt, April Griffin, and Gunnar Paulson, Board members; Owen Roberts, Superintendent; staff members; and David Delaney, Board Attorney.

The meeting was called to order by Chairman McNealy.

Deputy Superintendent Hershel Lyons opened the presentation by noting that the employees of Human Resources take pride in their role as generally being the first contact that people have with the District.

Mrs. Beverly Finley, HR Director, presented the Mission, organization chart, and emphasized that cross-training is an important component of the HR Division. Mrs. Finley continued by reviewing subjects including:

- Ongoing Training/Staff Development
- Policies and Procedures Authorization
- Profile - District and Instructional Staff
- Efficiency and Innovation of processes
- Overview of HR areas of responsibility
- Hiring, Transfer and Orientation procedures
- Retirements, DROP, and DES
- Investigation procedures (Director Will Calsam provided input)
- Recruitment information
- Teacher Retention
- Initiatives/Plans/Vision

Mrs. Finley stated that HR is on board with Dr. Robert's 'Mission to Mars.'

In the interests of time, Dr. McNealy stated that she would speak to Dr. Roberts, Mr. Lyons and Mrs. Finley at a later time on the issue of staffing allocations.

Dr. Roberts thanked Mr. Lyons and the HR staff for the presentation.

The meeting was adjourned at 5:55 p.m.