



# COVID RESPONSE MONITORING PLAN

## SPRING SEMESTER 2021

This monitoring plan will assist in the review and evaluation of the COVID-19 prevention strategies established to ensure a safe learning environment for all students and staff in our schools, including cleaning, handwashing, face-coverings, and social distancing practices.

This Monitoring Plan is designed similarly to the Spring 2021 reopening plan, and includes information about which specific strategies will be reviewed by the Covid-19 Response Team.

This monitoring plan should be used as a tool for preparing for safe campus operations, and will be used as guidance during site visits by the Covid-19 Response Team. Site Visits will be conducted with at least a 24 hour notice to the Principal or other site-based administrators. Ideally, visits should last approximately two hours, and include a walkthrough/tour of the campus, interviews with administrative staff, and interviews with selected teachers and custodial staff. An agenda will be provided in advance of the visit. A principal or other designated staff should be prepared to participate in the visit.

Alachua County Public Schools will continue to consult regularly with our healthcare advisors to ensure we are doing all we can to protect our students, families, and staff. Like the reopening plan, this monitoring plan is subject to re-evaluation and revision. Contact the Covid-19 Response Team with any questions.

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# Behaviors that Reduce the Spread of COVID-19

## **Mask Requirements**

- ❑ In accordance with [Board Policy 8540.01](#), All persons (students, staff, contractors, vendors, and visitors) must wear appropriate face coverings that cover both the mouth and nose when on school board property, at a school board activity, or riding a bus or in other approved transportation.
  - ❑ All persons must have a face covering with them at all times while on district property, even if they are in a location where they are able to maintain social distancing.
  - ❑ The district will provide students and staff with appropriate facial coverings, as needed, and will maintain emergency supplies of disposable face coverings so that everyone will have access. Staff and ESPs will be provided with KN95 masks, per MOU XI.
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## **Hand Hygiene and Respiratory Etiquette**

- ❑ Schools should teach and reinforce handwashing with soap and water for at least 20 seconds and increase monitoring to ensure adherence among students and staff.
  - ❑ Encourage staff and students to cover coughs and sneezes with a tissue. Used tissues should be thrown in the trash and hands washed immediately with soap and water for at least 20 seconds.
  - ❑ If soap and water are not readily available, hand sanitizer that contains at least 60% alcohol should be used (for staff and older children who can safely use hand sanitizer).
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## **Adequate Supplies**

- ❑ Hand soap and hand sanitizer with at least 60% alcohol, paper towels, and no-touch or lidless trash cans in all bathrooms, classrooms, and frequently trafficked areas will be provided.
  - ❑ All staff will be provided with adequate and appropriate PPE and supplies, based on specific job assignments. Training and guidelines for the appropriate use of PPE and supplies will be provided.
  - ❑ All staff can request PPE and other COVID-19 prevention supplies as needed through their school/site administration. An administrator can use the PPE Request Form to obtain the necessary supplies.
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## **Communication**

- ❑ Signage will be placed throughout school facilities, including in classrooms, hallways, and entrances to communicate best practices to stop the spread of COVID-19.
  - ❑ Messages should include information about COVID-19 symptoms, staying home when appropriate, proper hand hygiene, social distancing, mask requirements, and other district/school-specific protocols.
  - ❑ Schools should designate a staff person, such as the school nurse, to be responsible for responding to COVID-19 concerns. All school staff and families should know who this person is and how to contact them.
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# **Maintaining Healthy Environments**

## **Cleaning and Disinfecting**

- ❑ A comprehensive cleaning and disinfecting plan for each school and worksite will include a checklist for every building to ensure proper cleaning protocols have been followed. This checklist will be reviewed daily by the site administrator.
  - ❑ High contact areas such as door handles and water fountains will be disinfected frequently, as specified in the site checklist.
  - ❑ Custodial staff will continue to receive training to ensure the comprehensive cleaning and disinfecting plan is implemented.
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# **Maintaining Healthy Operations**

## **Recognizing Signs and Symptoms**

- ❑ Employee Self-Screening
    - ❑ Employees will complete a health screening questionnaire and a digital thermometer scan (temperature must not be higher than 100.4) on a daily basis.
  - ❑ Student Screening
    - ❑ Daily temperature checks will be implemented for all staff and students.
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## **Transitions**

- ❑ Each school will have a site-specific plan to address traffic flow patterns to promote social distancing and minimize gatherings to the extent feasible.
  - ❑ School personnel will be assigned to assist students in adhering to social distancing guidelines while walking between bus and parent drop off and supervision locations, between classes, and will supervise those transitions to monitor appropriate use of student directional walkways and flow patterns.
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## **Food Service - Traditional Model**

- ❑ Students will be expected to wash/sanitize their hands before and after meal service. Hand-sanitizing stations will be placed at the entrances of cafeterias, at the entrance of the serving lines, at the cashier stations and at vending machines.
  - ❑ Staff will wear face shields or masks in serving areas where a Plexiglass barrier is not possible, such as at food carts.
  - ❑ Outdoor seating should be prioritized. Seating should maintain a social distance as much as possible.
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## **Travel and Transportation**

- ❑ All bus drivers, bus attendants, and students will be required to wear face coverings while on the school bus, consistent with the Board's face covering policy. Bus drivers and attendants will be provided with a supply of hand sanitizer, gloves, and a face shield. Bus drivers and attendants will be provided static control gowns, as requested.
  - ❑ All buses will be equipped with hand-sanitizing stations for students to use when entering and exiting the bus.
  - ❑ High-touch areas will be cleaned between runs. These areas include, but are not limited to, handrails for entering and exiting the vehicle, arm rests, seatbelts, steering wheel, dash areas, headrest, and windows.
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## **Training and Drills**

- ❑ All employees will receive appropriate training on COVID-19 related procedures and protocols. Training includes safety protocol, personal hygiene, appropriate cleaning procedures, and reporting protocols for COVID exposure.
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## **Substitutes, Visitors and Volunteers**

- ❑ In order to limit exposure for all students and staff, the district will limit campus and facility visits by any nonessential visitors and volunteers, community organizations, businesses, municipal partners, and speakers. Essential visitors are defined as those with business critical to the operation of the district (e.g. those enrolling a student, contractors, deliveries, staff of the Department of Health), and those providing support for academic programs with prior approval from school administration.
  - ❑ All individuals entering a school or district building must adhere to the following protocols:
    - ❑ Prior to coming to campus, individuals must be approved by administration and schedule an appointment.
    - ❑ Individuals must complete a health screening questionnaire and have a digital thermometer scan (temperature must not be higher than 100.4).
    - ❑ Individuals will practice social distancing and wear a face covering at all times.
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# **Maintaining Healthy Operations – Electives**

## **Physical Education**

- ❑ Strict social distancing will be adhered to during structured exercise, and masks may not be required during exercise.
  - ❑ Activities that promote social distancing (dancing, calisthenics, hula hoop, yoga) will be strongly encouraged.
  - ❑ Additional class time will be used to emphasize instruction in PE health benchmarks.
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# Gatherings, Events and Other Activities

- ❑ All gatherings, events, and extracurricular activities shall adhere to the face covering requirement and maintain responsible social distancing which supports behavior that reduces the spread of COVID-19 through such strategies as limiting tickets and seating.
  - ❑ All facilities, equipment, and uniforms shall be thoroughly cleaned, disinfected, washed or wiped down to the greatest extent feasible. Adequate cleaning and sanitizing supplies will be provided at events for participants and attendees, including hand sanitizing stations.
  - ❑ Signage shall be posted in frequently-used areas to remind attendees of the face-covering requirement and responsible social distancing (public restrooms, concessions, seating, entry/exit points).
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## **Athletics**

- ❑ Each school hosting an event is responsible for implementing the school district's masking and social distancing policies. All non-ACPS coaches and teams must adhere to the established face-covering requirements and pre-screening protocols. If these cannot be enforced, then the event should be canceled or stopped, if already underway.
  - ❑ Masks/face coverings are mandatory for all spectators, coaches, referees, and athletes on the sidelines, and participating athletes should wear masks if feasible.
  - ❑ Social distancing of 6 feet should be adhered to within the facility. Families may be seated together and then separated from other families.
  - ❑ To maintain social distancing guidelines, attendance at each event will be limited to 15% capacity. All tickets will be pre-sold electronically to ensure this limit is maintained. When necessary, schools may consider athlete only events.
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## **EDEP**

- ❑ All EDEP staff must adhere to the established face-covering requirements and pre-screening protocols. Students will have temperature checks as they arrive..
  - ❑ Adequate cleaning and sanitizing supplies will be provided at events for participants and attendees, including hand sanitizing stations.
  - ❑ Signage shall be posted in frequently-used areas to remind students and staff of the face-covering requirement and social distancing.
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# Preparing for when Someone Has COVID-19

## **School Clinics**

- ❑ Isolation Space
    - ❑ A designated isolation area has been established in every school.
    - ❑ If a student has COVID-like symptoms and needs to utilize the isolation clinic, a parent/guardian will be called and expected to pick up their child as soon as possible. Students will only be released to their parent/guardian or emergency contact. Students will not be allowed to ride the school bus, attend EDEP, or participate in any other after-school activity.
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