

# MEMORANDUM OF UNDERSTANDING

## Between the Alachua County Public Schools and the Alachua County Education Association

### Transportation Year-Round

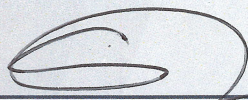
The parties of this Memorandum of Understanding agree to the following with regard to the Transportation employees who will service the Year-Round School for the 2024-2025 school year.

Both parties agree that Transportation employees, specifically Bus Drivers and Bus Attendants, who service schools on a year-round calendar, are required to work during intersession periods to maintain consistency in their assigned work hours. During these periods, employees will assist with additional assigned work duties relevant to their roles. Employees who choose not to participate in these additional duties must submit a leave request for the hours not worked during the intersession. Leave requests must follow the district's leave policy and be approved by the relevant supervisor.

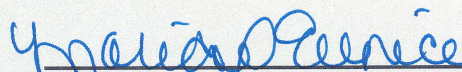
Employees who are working on the year-round calendar will be given the option to work their guaranteed seven (7) hours and must remain clocked in for this time while completing tasks assigned by Transportation. If the employee clocks out before they have met their guaranteed seven (7) hours, they will be compensated for the time recorded on the timekeeping system. Year-round employees working summer hours will be able to retain their work hours. This policy aims to ensure continuous service and consistent work hours for Transportation employees during intersession periods.

This agreement is in place for the 2024-2025 School Year.

Dated this 24<sup>th</sup> day of June 2024.



Dr. Crystal Tessmann, Service Unit Director  
Alachua County Education Association



Maria Eunice, Chief of Operations  
Alachua County Public Schools