



ESOL Department

School-Level ELL Committee Composition

All schools in Alachua County are required to have a functioning ELL Committee. An ELL Committee is a "group composed of ESOL teacher(s) and an administrator or designee ... plus other educators as appropriate for the situation. (State Board Rule 6A-6.0901)

The role of the ELL Committee may include the following:

1. Determine entry of students into the program who did not meet entry criteria.
2. Determine if a student who qualified for ESOL on achievement scores ONLY should receive ESOL services.
- *3. Determine exit of a student from the program who has not met exit criteria.
- *4. Develop and review ELL Student Educational Plans.
- *5. Assess the need for additional categorical programs for ESOL students.
6. To review programming for former ESOL students who are under-performing.

*** Pertains only if there are LEP/ESOL students enrolled and in attendance at your school.**

Participation of the parent(s) is required. If parents are not present, documentation must be provided that parents were invited to attend the ELL Committee meeting. Parents are not necessarily required to attend the meeting if the purpose of the meeting is a regular review and updating of the ELL Student Education Plan.

Complete the information below regarding the composition of the ELL committee. Please email the completed form to the ACPS District ESOL Office (fitzpatrickdk@gm.sbac.edu) and retain the original for your files.

Composition of School-Level ELL Committee	
School Year: _____	
School: _____	ESOL Contact: _____
Administrator/Designee: _____	
ESOL Teacher(s): <i>(May check more than one.)</i>	
<input type="checkbox"/> Teacher with at least 60 hours of ESOL training who provides ELA for student.	
<input type="checkbox"/> ESOL Center School teacher who provides ELA for the student.	
<input type="checkbox"/> Other: _____	
All members have been informed of this responsibility: <input type="checkbox"/> Yes <input type="checkbox"/> No	
Principal Signature: _____	Date: _____