

Idylwild Title I, Part A Parent & Family Engagement Plan

I, James Kuhn, do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

Assurances

- The school will conduct outreach to all parents and family members and implement programs, activities, and procedures for the involvement of parents and family members in all of its Title I, Part A programs consistent with Section 1116 of the Every Students Succeeds Act (ESSA). Such programs, activities and procedures shall be planned and implemented with meaningful consultation with parents of participating children. [ESSA Section 1118(a)]
- The school will work to ensure that the required school-level parent and family engagement policy is developed under subsection (b), each school served under this part will develop a Home-School Compact that outlines how parents, the entire staff, and students will share the responsibility for improved student academic achievement and the means by which the school and parents will build and develop a partnership to help children achieve the State's high standards. [ESSA Section 1116(d)]
- In carrying out the Title I, Part A parent and family engagement requirements to the extent practicable, the school will provide full opportunities for the participation of parents with limited English proficiency, parents with disabilities, and parents of migratory children, including providing information and school reports required in an understandable and uniform format, including alternative formats upon request, and to the extent practicable, in a language parents understand. [ESSA Section 1116(e)(f)]
- The school will involve parents and family members of children receiving services under this part in the decisions regarding how funds reserved are allotted for parental involvement activities. [ESSA Section 1116(3)]
- The school will be governed by the statutory definition of "parents and family engagement" as defined in ESSA Section 8101, and is expected to carry out programs, activities, and procedures in accordance with this definition.
- The school will use funds reserved under this part to carry out activities and strategies consistent with the parent and family engagement policy as outlined in ESSA Section 1116(3).

Signature of Principal

Date Signed

Parent & Family Engagement Mission Statement

Response: Parents are invited to participate and serve on various school policy advisory committees throughout the school year. Parent and community involvement is communicated through newsletters, phone home communication, school marquee, school website, posters, teacher/parent communications, and school administrator community networking. Parents are also involved through the Title I Annual Meeting, at the beginning of the school year, and various parental involvement activities held throughout the year.

Involvement of Parents

The school will involve parents in the planning, review, and improvement of Title I programs including parental involvement and in the decisions regarding how funds for parental involvement will be used by:

- Participation in School Advisory Committee (SAC)
 - Current curriculum, parent involvement initiatives, and expenditure of school funds is discussed at every meeting.
 - Parents and community involvement is communicated through newsletters, phone home communications, school marquee, school website, posters, teacher/parent communications, and school administrator community networking.
 - To monitor parent input and other pertinent information, minutes are taken and maintained of all SAC and other parent input meetings.
 - Persons nominated are voted upon at the first SAC meeting of the school year.
 - SAC members are rotated every three years.
- Title I Annual Meeting is held at the beginning of the year
- Attending Parent Teacher Association (PTA) Meetings held throughout the year
- Participation in Parent Involvement Activities held throughout the year

Coordination and Integration

The school will coordinate and integrate the following Parent & Family Engagement programs and activities with other Federal Programs, to the extent feasible and appropriate, in an effort to teach parents how to help their children at home.

Count	Program	Coordination
1	Early Childhood Education	Pre-school students are invited to attend Kindergarten Round-Up. This event is advertised through local media and flyers. The focus of Kindergarten Round-Up is to provide information to parents of preschool children who will be entering public school for the first time. Information includes immunization needs, self-help skills, and early academic skills and school readiness resources. ESOL information and assessments are also provided. Title I provides "Florida Kids Learn" student workbooks for each student.
2	ESOL	ESOL Parent Trainings are held annually through the school guidance department. Parents engage in workshops that help teach them how to be actively involved in their children's schooling when English is not their native language.

Annual Parent Meeting

The school will conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (school-wide or targeted assistance), and the rights of parents through the following activities.

Count	Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
1	School will hold the Annual Parent Meeting in September	Principal, Title I Lead Teacher Title 1 Team	September 2023	Parent Input Evaluations, sign-in sheets, agendas, PowerPoint handout, and minutes from meetings.

2	Development of agenda for Annual Parent Meeting.	Principal, Title I Lead Teacher	August-September 2023	Completed Agenda
3	Develop/plan materials (presentation, school/district handouts) for Annual Parent Meeting.	Principal, Title I Lead Teacher	August-September 2023	Copies of presentation and all handouts
4	Send invitations to the annual meeting via Skylert, backpacks, and newsletters.	Principal, Title I Lead Teacher	August-September 2023	Photograph of marquee, Skylert messages, and invitations

Flexible Parent Meetings

The school will offer flexible opportunities for parents and families to participate in organized and ongoing workshops and meetings by:

- Convening meetings at convenient times for parents.
- Offer flexible time schedules such as mornings, school hours, early afternoon, and early evenings.
- Child care and other related services will be available as needed to enable parents to attend meetings.
- Invite parents and community members to participate in our School Advisory Council (SAC) and other school communities to help in the involvement, planning, and review of Title I programs.

Building Capacity – Parent/Family Workshops

The school will implement the following activities as a means to build the capacity for strong parental and family engagement and to support a partnership among the school, families, and the community to improve student academic achievement.

Count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Title I Annual Meeting	Title I Team, Instructional Intervention Coach (IIC), Principal, AP	Provide information about the school's Title I status, services, and additional resources provided that are designed to increase academic achievement	August 2023-September 2023	Agenda, minutes, parent sign-in sheets, and Presentation
2	Data Standards & Curriculum Night #1	Grade level Teachers, Title I Lead, IIC, AP, Principal	Teachers will review the student's current data with families. Families will learn activities they can use at home to help their children improve on F.A.S.T. tested standards in ELA, Math, and Science. Provide information for parents about technology resources available on-line for their students through MyPortal that are designed to increase student achievement in ELA and Math. We will also share how to access Skyward gradebook	October 2023	Sign in sheets, agendas, evaluations
3	Data Standards & Curriculum Night #2	Grade level Teachers, Title I Lead, IIC, AP, Principal	Teachers will review the student's current data with families. Families will learn activities they can use at home to help their children improve on F.A.S.T. tested standards in ELA, Math, and Science. Remind parents about technology resources available on-line for their students through MyPortal which are designed to increase student achievement in ELA and Math. Review how to access Skyward gradebook.	January 2024	Sign-in sheets, agendas and evaluations

4	Data Standards & Curriculum Night #3	Grade level Teachers, Title I Lead, IIC, AP, Principal	Teachers will review the student's current data with families. Families will learn activities they can use at home to help their children improve on F.A.S.T. tested standards in ELA, Math, and Science. Provide information for parents about technology resources available on-line for their students through MyPortal that are designed to increase student achievement in ELA and Math. We will also share how to access Skyward gradebook	April 2024	Sign-in sheets, agendas and evaluations
5	KG Round Up	Title 1 Lead, IIC, Principal, APs, KG Team	Parents will learn how to register their child for Kindergarten, learn about the ELL program, and the Kindergarten curriculum.	April 2024	Sign in sheets, agendas, evaluations
6	Fifth Grade Transition and Middle School Magnet Night	Fifth Grade Teachers, IIC, Guidance Counselor, AP, & Principal	Families will learn what to expect with the transition to middle school and what magnet programs are available.	January 2024	Sign in sheets, agendas, evaluations

Staff Training

The school will provide the following professional development activities to educate the teachers and school staff in how to reach out to, communicate with, and work with parents and families as equal partners and in how to implement and coordinate family programs, and build relationships between families and the school.

Count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Review of District and School-level Parent & Family Engagement Plans	Title I Lead Teacher	A positive student impact will result from the staff's ability to effectively work with families.	August 2023	Training agendas and sign-in sheets Training evaluations Parent Surveys
2	Review of Home-School Compact and School Improvement Plan	Title I Lead Teacher and Principal	A positive student impact will result from the staff's ability to effectively communicate the academic expectation to families.	August 2023	Training agendas and sign-in sheets Training evaluations Parent Surveys
3	Home-School Communication Training	Principal, Title 1 Lead Teacher	Improving communication between home and school by using the communication folders will promote family engagement which will result in improved academic achievement.	August 2023- May 2024	Agendas and sign in sheets
4	Positive Behavior Support Model Refresher	Principal, AP, BRT	Improve the ability of staff to communicate effectively with parents by providing examples of best practices for parent involvement.	August 2023-May 2024	CREATE Surveys, Sign-in Sheet, follow up assignment.

Other Activities

The school will conduct activities, make resources available to parents and families and provide encouragement and support to families so that they can more fully participate in the education of their children by:

- Maintaining a Parent & Family Resource Area consisting of information related to the school and Title I Program as well as academic resources available for home use.

- Making the Parents Make a Difference newsletter available through the school website, The Parent & Family Resource Notebook, and is hard copy upon request.
 - Title I Lead Teacher will maintain and monitor parent contact logs, surveys, and evaluations.
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Communication

The school will provide parents of participating children with:

Timely information about the Title I program and activities by;

- Conducting the Annual Meeting.
- Use of Skylert, Peachjar for electronic dissemination of information
- Send hard copies of newsletters, fliers, etc. with students.

Descriptions and explanations of the academic curriculum, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet through;

- Information shared at the Annual Meeting.
- Information shared during conferences and parent meetings

Opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children;

- Curriculum standards and assessments are described during the annual meeting and are a major focus through training and conferences.
- Parent conferences, Educational Planning Team Meetings, and assessment reports provide families with additional information that compares the progress of their child to the district and state.

A means to document parent comments/concerns regarding the school wide program plan when it is not satisfactory to the parents of participating children. The school will include documentation of parent comments/concerns with the plan that will be made available to the local education agency by;

- Evidence of parental input, including evidence of dissatisfaction, will be submitted to the Title I office as part of the regular Parent & Family Engagement Plan review process.
 - Three documented attempts will be made to verify that each family has received the materials. The Home-School Compact is reviewed during conferences and documented on the conference form.
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Accessibility

The school will provide full opportunities for participation in parent & family engagement activities for all participants (including parents with limited English proficiency, disabilities, migratory, and homeless children) by:

- Utilizing quarterly Skyward reports as a means to identify families who may need accommodations in order to actively participate in school activities.
- The District Parent & Family Engagement Plan and Parents Rights Letters will be available in an English and Spanish version.
- ESOL Parent Trainings are held annually through the school guidance department. Parents engage in workshops that help teach them how to be actively involved in their children's schooling when English is not their native language.
- Idylwild generates ELL Reports on a quarterly basis and distributes them to all teachers to respond to the needs of bilingual students in the Idylwild population.
- ELL Summer School and Extended Learning Opportunities will be offered to ELL students to help increase academic achievement and prevent summer learning loss.