AUDIT REPORT

ALACHUA COUNTY PUBLIC SCHOOLS INTERNAL ACCOUNTS

JUNE 30, 2006

## Audit Report Alachua County Public Schools Internal Accounts June 30, 2006

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## Audit Report Alachua County Public Schools Internal Accounts June 30, 2006

#### Contents

#### **Independent Auditors' Report**

School Board of Alachua County Alachua County, Florida

We have audited the accompanying statement of fiduciary net assets of the Alachua County Public Schools Internal Accounts (the "Internal Accounts") as of June 30, 2006. This financial statement is the responsibility of the management of the School Board of Alachua County (the "School Board"). Our responsibility is to express an opinion on this financial statement based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statement is free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statement. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

As described in Note 1 of the Notes to Financial Statement, the accompanying financial statement includes only the fiduciary net assets of the Internal Accounts, which are included in the financial reporting entity of the School Board. The financial statement does not include other fiduciary net assets of the School Board and, accordingly, does not purport to, and does not, present the fiduciary net assets of the School Board in conformity with accounting principles generally accepted in the United States of America.

In our opinion, the financial statement referred to above presents fairly, in all material respects, the financial position of the Internal Accounts as of June 30, 2006, in conformity with accounting principles generally accepted in the United States of America.

In accordance with *Government Auditing Standards*, we have also issued a report dated October 6, 2006 on our consideration of the Internal Accounts' internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be considered in assessing the results of our audit.

Our audit was made for the purpose of forming an opinion on the statement of fiduciary net assets. The supplemental information listed in the table of contents is presented for the purpose of additional analysis and is not a required part of the financial statement of the Internal Accounts. Such information has been subjected to the auditing procedures applied in the audit of the statement of fiduciary net assets and, in our opinion, is fairly stated in all material respects in relation to the financial statement taken as a whole.

October 6, 2006 Gainesville, Florida

### Statement of Fiduciary Net Assets June 30, 2006 Alachua County Public Schools Internal Accounts

### **ASSETS**

Cash and Equivalents Accounts Receivable Inventory	\$ 2,725,193 78,447 26,070
TOTAL ASSETS	2,829,710
LIABILITIES	
Accounts Payable Assets Held for Others	48,760 2,780,950
TOTAL LIABILITIES	2,829,710
NET ASSETS	\$ -

### Notes to Financial Statement June 30, 2006 Alachua County Public Schools Internal Accounts

#### **NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

#### Basis of Presentation

The accompanying financial statement includes the balances relating exclusively to the internal account activities of the public schools within the Alachua County, Florida school system. The financial statement does not include other fiduciary net assets of the School Board of Alachua County (the "School Board"). Therefore, the accompanying financial statement does not purport to, and does not, present the fiduciary net assets of the School Board in conformity with accounting principles generally accepted in the United States of America.

The financial activities of the Internal Accounts are included in the financial reporting entity of the School Board.

#### Basis of Accounting

The accompanying financial statement is prepared on the accrual basis of accounting.

#### Accounts Receivable

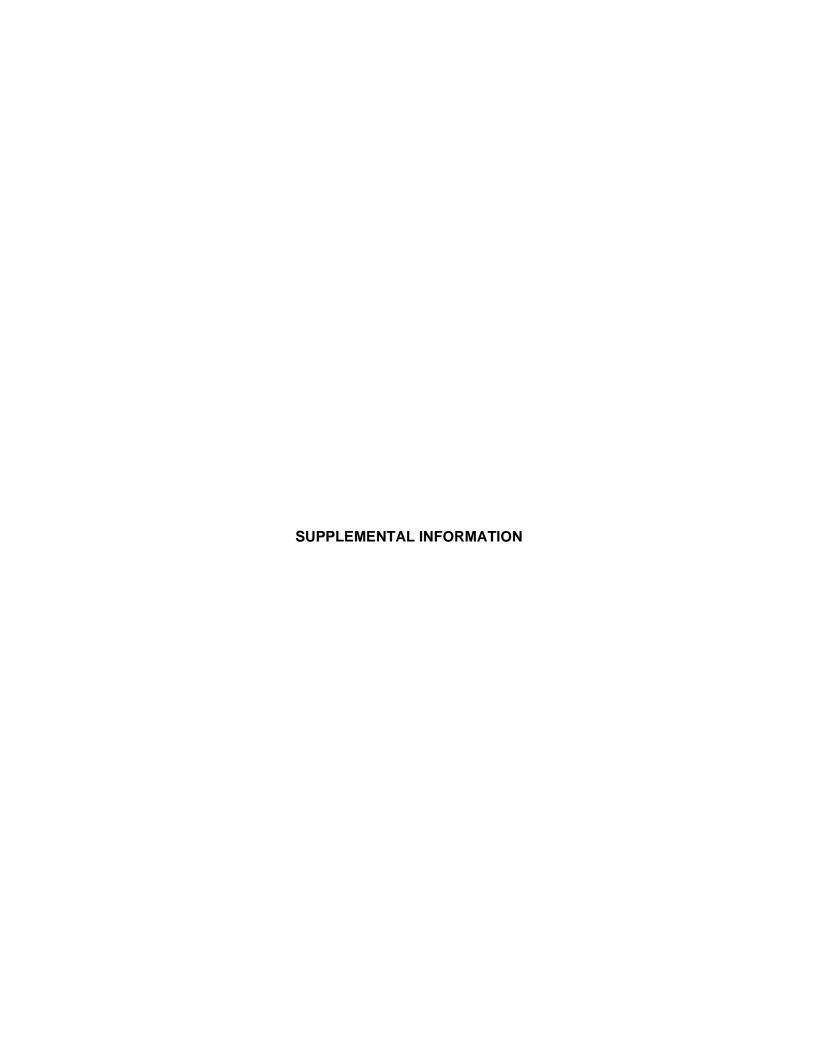
Accounts receivable are reported at estimated net realizable value, net of an allowance for uncollectible accounts of \$129,597.

#### **Inventory**

Inventory is reported at cost under the first-in first-out method.

#### NOTE 2 – DEPOSITS WITH FINANCIAL INSTITUTIONS

Cash and equivalents consist solely of deposits with financial institutions. All deposits are placed in financial institutions that qualify as public depositories. Accordingly, all deposits are insured by Federal depository insurance and/or collateralized pursuant to Chapter 280, Florida Statues.



### F.W. Buchholz High School

	Cash Balances	Cash	Cash Disburse-	Transfers In Out				Balances
	7/1/2005	Receipts	ments			6/30/2006		
Athletics Music Classes	\$ (11,751) 14 10,085	\$ 143,335 1,100 56,274	\$ 169,810 1,892 57,576	\$ 16,681 792 3,332	\$ 13,536 - 3,281	\$ (35,081) 14 8,834		
Clubs Departments Trusts General	73,119 49,581 22,961 9,485	145,511 72,325 37,867 51,842	138,282 101,005 43,361 40,903	36,585 5,565 691	37,387 837 - 8,605	79,546 25,629 18,158 11,819		
Total Cash	\$ 153,494	\$ 508,254	\$ 552,829	\$ 63,646	\$ 63,646	108,919		
Accounts Receivable						5,199		
Inventory						-		
Accounts Payable								
Assets Held for Others						\$ 114,118		

### Eastside High School

	Cash Balances	Cash	Cash Disburse-	Tran	sfers	В	alances
	7/1/2005	Receipts	ments	In	n Out		30/2006
Add a	<b>4 7</b> 0 000	<b>#</b> 404 000	<b>#</b> 400 400	<b>4.00.04</b>	<b>4.05.040</b>	•	04.050
Athletics	\$ 70,030	\$ 164,983	\$ 139,130	\$ 33,817	\$ 35,048	\$	94,652
Music	696	1,854	2,360	-	-		190
Classes	2,225	31,693	29,474	-	-		4,444
Clubs	14,632	27,016	26,262	639	248		15,777
Departments	39,991	113,369	113,207	961	695		40,419
Trusts	22,159	72,519	65,457	1,520	-		30,741
General	40,284	33,887	36,991	245	1,191		36,234
Total Cash	\$190,017	\$ 445,321	\$ 412,881	\$ 37,182	\$ 37,182		222,457
Accounts Receivable							345
Inventory							-
Accounts Payable							
Assets Held for Others						\$	222,802

### Gainesville High School

	Cash Balances	Cash	Cash ash Disburse- Transfers			Balances
	7/1/2005	Receipts	ments	In	Out	6/30/2006
Athletics Music Classes Clubs Departments Trusts School Store	\$ 45,680 203 6,490 5,731 44,574 77,731 4,238	\$ 94,544 482 33,126 35,706 96,242 228,661 2,557	\$ 146,392 373 32,058 32,842 102,346 192,285 1,414	\$ 71,427 514 8,057 5,005 18,998 488	\$ 35,039 104 5,207 8,602 1,603 49,060 1,500	\$ 30,220 208 2,865 8,050 41,872 84,045 4,369
General Total Cash	11,121 \$ 195,768	33,580 \$ 524,898	24,869 \$ 532,579	2,074 \$ 106,563	5,448 \$ 106,563	16,458 188,087
Accounts Receivable	<del>-</del>	<del>, , , , , , , , , , , , , , , , , , , </del>	<del>•</del> • • • • • • • • • • • • • • • • • •	<del></del>	<del></del>	5,284
Inventory						292
Accounts Payable						(8,696)
Assets Held for Others						\$ 184,967

### Hawthorne Middle/High School

	Cash Balances	Cash	Cash Disburse-	Transfers		Ва	lances
	7/1/2005	Receipts	ments	In	Out	6/3	0/2006
Athletics Music Classes Clubs Departments	\$ 26,626 781 3,065 4,442 4,543	\$ 69,303 14,275 15,758 5,741 33,438	\$ 65,957 14,326 15,338 7,288 29,134	\$ 12,678 2,578 1,136 2,845 15,925	\$ 9,470 2,696 1,279 2,474 17,246	\$	33,180 612 3,342 3,266 7,526
Trusts General	12,917 3,752	30,507 3,195	31,468 6,039	722 3,045	3,935 1,829		8,743 2,124
Total Cash	\$ 56,126	\$ 172,217	\$ 169,550	\$ 38,929	\$ 38,929		58,793
Accounts Receivable							3,675
Inventory							9,200
Accounts Payable							(549)
Assets Held for Others						\$	71,119

### Loften High School

	Cash Balances 7/1/2005	Cash Receipts	Cash Disburse- ments	Trans	sfers Out	Balances 6/30/2006
A data da a	Φ 0.000	Ф 4.005	Ф 000	Φ.	Φ.	Φ 0.000
Athletics	\$ 2,282	\$ 1,025	\$ 908	\$ -	\$ -	\$ 2,399
Clubs	1,234	3,420	4,142	-	173	339
Departments	71,710	37,806	29,187	495	158	80,666
Trusts	120,027	58,746	57,832	859	984	120,816
School Store	10,192	-	-	-	-	10,192
General	23,614	4,496	2,784	126	165	25,287
Total Cash	\$229,059	\$ 105,493	\$ 94,853	\$ 1,480	\$ 1,480	239,699
Accounts Receivable						758
Inventory						7,996
Accounts Payable						
Assets Held for Others						\$ 248,453

### Newberry High School

	Cash Balances	Cash	Cash Disburse-	Tran	sfers	Ва	alances
	7/1/2005	Receipts	ments	In	Out	6/3	30/2006
Athletics Music Classes Clubs Departments Trusts	\$ 36,796 657 327 13,146 39,326 4,479	\$ 66,828 1,355 9,240 18,629 29,887 17,361	\$ 77,270 1,558 10,066 14,836 34,450 16,235	\$ 24,052 - - 712 1,435	\$ 23,718 17 114 1,051 850 414	\$	26,688 437 (613) 16,600 35,348 5,191
General Total Cash	19,890 \$114,621	9,103 \$ 152,403	13,875 \$ 168,290	\$ 26,199	35 \$ 26,199		15,083 98,734
Accounts Receivable							3,264
Inventory							29
Accounts Payable							(1,827)
Assets Held for Others						\$	100,200

### Santa Fe High School

	Cash Balances	Cash	Cash Disburse-				alances	
	7/1/2005	Receipts	ments	In	Out	6/30/2006		
Athletics Music Classes Clubs	\$ 52,101 (108) 8,251 21,498	\$ 114,215 122 17,002 33,613	\$ 139,106 2 18,234 26,799	\$ 50,641 - - 8,624	\$ 39,211 - 40 9,060	\$	38,640 12 6,979 27,876	
Departments Trusts General	71,027 51,154 65,297	125,796 73,928 6,478	145,069 94,967 12,970	523 1,498 132	618 12,298 192		51,659 19,315 58,745	
Total Cash	\$269,220	\$ 371,154	\$ 437,147	\$ 61,418	\$ 61,419		203,226	
Accounts Receivable							1,658	
Inventory							-	
Accounts Payable							(205)	
Assets Held for Others						\$	204,679	

### Howard W. Bishop Middle School

	Cash Iances	Cash Cash Disburse-		Transfers				Balances			
	/2005		eceipts		nents		In Out			6/30/2006	
Athletics Music Classes	\$ 409 240 5,108	\$	3,741 445 6,624	\$	3,229 286 7,612	\$	- 26 575	\$	- - 655	\$	921 425 4,040
Clubs Departments Trusts General	2,630 11,528 2,811 16,576		6,351 17,996 96,394 7,873		46,391 16,812 66,550 10,701		40,143 - 1,093 605		1,060 5 28,195 12,527		1,673 12,707 5,553 1,826
Total Cash	\$ 39,302	<u>\$1</u>	39,424	<u>\$1</u>	51,581	\$	42,442	\$ 4	12,442		27,145
Accounts Receivable											-
Inventory											-
Accounts Payable											(3,543)
Assets Held for Others										\$	23,602

#### Ft. Clarke Middle School

	Cash Balances	Cash	Cash Disburse-	Tran	sfers	Balances
	7/1/2005	Receipts	ments	In	Out	6/30/2006
Athletics Music Classes Clubs Departments Trusts School Store	\$ 689 2,986 6,611 2,270 16,345 14,827 5,097	\$ 4,962 375 44,446 1,186 29,426 12,164 75	\$ 2,210 2,789 44,280 618 28,848 10,952	\$ - 3,411 - 478 205	\$ - 162 3,853 620 332 411 21	\$ 3,441 410 6,335 2,218 17,069 15,833 5,148
General	10,898	9,962	16,055	1,305	-	6,110
Total Cash	\$59,723	\$ 102,596	\$ 105,755	\$ 5,399	\$ 5,399	56,564
Accounts Receivable						-
Inventory						937
Accounts Payable						
Assets Held for Others						\$ 57,501

### Kanapaha Middle School

	Cash Balances	Cash	Cash Disburse-	Trans	efore	Balances
	7/1/2005	Receipts	ments	In	Out	6/30/2006
Athletics Music Classes	\$ 1,471 7,362 1,900	\$ 3,710 4,300 1,219	\$ 1,199 4,057 1,364	\$ 184 - -	\$ - - -	\$ 4,166 7,605 1,755
Clubs Departments Trusts	1,859 14,126 7,933	6,876 42,288 60,527	5,275 40,270 59,528	- - 41	225 - -	3,235 16,144 8,973
School Store General	773 14,920	389 6,965	783 13,606		<u>-</u>	379 8,279
Total Cash	\$50,344	\$126,274	\$126,082	\$ 225	\$ 225	50,536
Accounts Receivable						957
Inventory						1,067
Accounts Payable						
Assets Held for Others						\$ 52,560

#### Abraham Lincoln Middle School

	Cash Balances	Cash	Cash Disburse-	Tran	sfers	Balances
	7/1/2005	Receipts	ments	<u>In</u>	Out	6/30/2006
Athletics	\$ 667	\$ 33	\$ 620	\$ -	\$ -	\$ 80
Music	758	12,431	13,040	-	-	149
Classes	934	4,767	4,822	-	22	857
Clubs	1,647	14,226	14,195	-	66	1,612
Departments	14,988	73,137	73,663	276	482	14,256
Trusts	9,850	23,337	25,073	481	260	8,335
General	1,257	57	149	73		1,238
Total Cash	\$30,101	\$ 127,988	\$ 131,562	\$ 830	\$ 830	26,527
Accounts Receivable						-
Inventory						-
Accounts Payable						
Assets Held for Others						\$ 26,527

#### A. L. Mebane Middle School

		Cash Ilances		Cash		Cash sburse-		Tran	sfers		Ва	lances
	_7/	1/2005	Re	eceipts	r	nents	lı	n	0	ut	6/3	30/2006
Athletics Music Classes Clubs Departments Trusts General	\$	6,029 9 158 1,462 7,817 6,479 6,678		6,701 320 10,648 16,322 24,970 2,409		7,127 - 394 10,191 17,007 30,510 2,882	\$	- - - - -	\$	- - - -	\$	5,603 9 84 1,919 7,132 939 6,205
Total Cash	\$	28,632	\$	61,370	\$	68,111	\$		\$			21,891
Accounts Receivable												-
Inventory												-
Accounts Payable												(148)
Assets Held for Others											\$	21,743

#### Oak View Middle School

	Cash Balances	Cash	Cash Disburse-	Trans	sfers	Balances
	7/1/2005	Receipts	ments	In	Out	6/30/2006
Athletics Music Classes Clubs Departments Trusts School Stores General	\$ 558 107 410 4,767 10,309 1,671 1,252 24,524	\$ 3,100 - 1,013 13,406 19,420 2,352 22,207	\$ 679 - 797 10,701 20,667 1,375 22,603	\$ - 360 273 811 1,076 - 2,045	\$ - 410 1,016 1,751 789 - 599	\$ 2,979 107 360 4,240 12,074 711 2,229 25,574
Total Cash	\$43,598	\$ 61,498	\$ 56,822	\$ 4,565	\$ 4,565	48,274
Accounts Receivable						2,164
Inventory						1,592
Accounts Payable						(225)
Assets Held for Others						\$ 51,805

#### Westwood Middle School

	Cash Balances	Cash	Cash Disburse-	Tran	sfers	Balances
	7/1/2005	Receipts	ments	In	Out	6/30/2006
Athletics Music Classes Clubs Departments Trusts School Store	\$ 392 1,709 2,887 2,903 6,636 10,303 1,623	\$ 2,049 - 4,658 7,066 27,359 13,894	\$ 227 - 3,699 5,441 26,173 14,193 240	\$ - - 4,238 23,652 2,070	\$ - - 4,919 23,131 1,987	\$ 2,214 1,709 3,846 3,847 8,343 10,087 1,383
General Total Cash	3,226 \$29,679	10,249 \$65,275	<u>11,500</u> \$61,473	\$30,037	\$30,037	2,052 33,481
Accounts Receivable	Ψ20,010	ΨΟΟ,ΣΤΟ	ΨΟ1,17Ο		Ψου,σοι	1,638
Inventory						826
Accounts Payable						
Assets Held for Others						\$ 35,945

### Alachua Elementary School

	Cash Balances	Cash	Cash Disburse-	Trans	fers	Balances
	7/1/2005	Receipts	ments	<u>In</u>	Out	6/30/2006
Classes Departments Trusts School Store General	\$ - 1,542 2,637 380 3,127	\$ 3,016 6,977 121,836 - 19,703	\$ 213 5,572 122,918 375 16,835	\$ - 16 414 - 674	\$ 292 29 64 5 714	\$ 2,511 2,934 1,905 - 5,955
Total Cash	\$ 7,686	\$ 151,532	\$ 145,913	\$ 1,104	\$ 1,104	13,305
Accounts Receivable						-
Inventory						30
Accounts Payable						(226)
Assets Held for Others						\$ 13,109

### **Archer Community School**

	Cash Balances	Cash	Cash Disburse-	Trans	sfers	Balances
	7/1/2005	Receipts	ments	In	Out	6/30/2006
Classes Clubs	\$ 2,725 167	\$ 17,470 100	\$ 16,157 99	\$ 2,759 -	\$ 2,491 -	\$ 4,306 168
Departments Trusts	2,434 8,340	2,614 59,516	3,080 61,678	- 770	20 1,039	1,948 5,909
General	11,517	21,360	15,187	194	174	17,710
Total Cash	\$25,183	\$101,060	\$ 96,201	\$ 3,723	\$ 3,724	30,041
Accounts Receivable						-
Inventory						-
Accounts Payable						
Assets Held for Others						\$ 30,041

### Lawton Chiles Elementary School

	Cash Balances	Cash	Cash Disburse-	Trans	fers	Balances
	7/1/2005	Receipts	ments	In	Out	6/30/2006
Classes Departments Trusts General	\$ 16,547 2,395 12,877 11,537	\$ 1,577 761 167,688 41,872	\$ 14,256 1,707 170,549 20,438	\$ 4,612 196 1,599 154	\$ 178 - 5,711 671	\$ 8,302 1,645 5,904 32,454
Total Cash	\$ 43,356	\$ 211,898	\$ 206,950	\$ 6,561	\$ 6,560	48,305
Accounts Receivable						1,278
Inventory						-
Accounts Payable						
Assets Held for Others						\$ 49,583

### Charles Duval Elementary School

	Cash Balances	Cash	Cash Disburse-	Trans	sfers	Balances
	7/1/2005	Receipts	ments	In	Out	6/30/2006
Classes Departments Trusts General	\$ 303 1,788 5,182 14,430	\$ 1,496 3,495 91,329 4,151	\$ 1,338 3,129 88,778 16,141	\$ - 80 3,437 32	\$ 300 - 2,841 408	\$ 161 2,234 8,329 2,064
Total Cash	\$21,703	\$100,471	\$ 109,386	\$ 3,549	\$ 3,549	12,788
Accounts Receivable						435
Inventory						-
Accounts Payable						(9,802)
Assets Held for Others						\$ 3,421

### J.J. Finley Elementary School

	Cash Balances	Cash	Cash Disburse-	Tran	sfers	Balances
	7/1/2005	Receipts	ments	In	Out	6/30/2006
Classes	\$ 7	\$ -	\$ -	\$ -	\$ -	\$ 7
Departments Trusts	1,354 7,396	913 189,824	931 191,933	- 16,725	- 16,698	1,336 5,314
General	26,794	5,094	7,810	1,093	1,120	24,051
Total Cash	\$35,551	\$ 195,831	\$ 200,674	\$ 17,818	\$ 17,818	30,708
Accounts Receivable						234
Inventory						-
Accounts Payable						
Assets Held for Others						\$ 30,942

### Stephen Foster Elementary School

	Cash Balances	Cash	Cash Disburse-	Trans	sfers	Balances
	7/1/2005	Receipts	ments	In	Out	6/30/2006
Classes Departments Trusts General	\$ 119 1,482 4,392 9,729	\$ 6,165 160 109,288 2,687	\$ 5,947 735 106,144 4,540	\$ - - - 1,395	\$ 209 - 1,186 -	\$ 128 907 6,350 9,271
Total Cash	\$15,722	\$ 118,300	\$ 117,366	\$ 1,395	\$ 1,395	16,656
Accounts Receivable						242
Inventory						-
Accounts Payable						(75)
Assets Held for Others						\$ 16,823

### Glen Springs Elementary School

	Cash Balances	Cash	Cash Disburse-	Trans	sfers	Balances
	7/1/2005	Receipts	ments	In	Out	6/30/2006
Classes Departments Trusts General	\$ 527 1,414 7,207 4,636	\$ 338 2,731 155,208 4,197	\$ 456 1,589 149,740 6,612	\$ 462 - 1,595 121	\$ 462 - 1,702 14	\$ 409 2,556 12,568 2,328
Total Cash	\$13,784	\$ 162,474	\$ 158,397	\$ 2,178	\$ 2,178	17,861
Accounts Receivable						5,007
Inventory						-
Accounts Payable						(66)
Assets Held for Others						\$ 22,802

### Hidden Oak Elementary School

	Cash Balances	Cash	Cash Disburse-	Trans	fers	Balances
	7/1/2005	Receipts	ments	In	Out	6/30/2006
Classes Clubs Departments Trusts General	\$ 2,353 700 15,002 25,717 25,017	\$ 1,403 - 1,995 209,829 8,110	\$ 1,409 - 3,656 214,944 4,594	\$ - - - 25 283	\$ 4 - - 304 -	\$ 2,343 700 13,341 20,323 28,816
Total Cash	\$ 68,789	\$ 221,337	\$ 224,603	\$ 308	\$ 308	65,523
Accounts Receivable						80
Inventory						-
Accounts Payable						(1,554)
Assets Held for Others						\$ 64,049

### **High Springs Community School**

	Cash Balances	Cash	Cash Disburse-	Tran	sfers	Balances
	7/1/2005	Receipts	ments	In	Out	6/30/2006
Athletics Classes Clubs Departments Trusts General	\$ 1,065 2,268 1,682 17,304 10,614 36,274	\$ 5,655 26,159 10,557 39,727 191,908 27,297	\$ 4,095 27,430 11,715 40,558 174,707 27,565	\$ 60 2,643 - 896 604	\$ 60 2,459 - 338 1,346	\$ 2,625 1,181 524 17,031 27,073 36,006
Total Cash	\$69,207	\$ 301,303	\$ 286,070	\$ 4,203	\$ 4,203	84,440
Accounts Receivable						394
Inventory						-
Accounts Payable						
Assets Held for Others						\$ 84,834

### Idylwild Elementary School

	Cash Balances	Cash	Cash Disburse-	Trans	sfers	Balances
	7/1/2005	Receipts	ments	In	Out	6/30/2006
Departments Trusts General	\$ 10,133 4,488 5,854	\$ 541 167,653 3,304	\$ 1,446 167,660 1,792	\$ 590 5,295 128	\$ 588 5,423 2	\$ 9,230 4,353 7,492
Total Cash	\$ 20,475	\$ 171,498	\$ 170,898	\$ 6,013	\$ 6,013	21,075
Accounts Receivable						1,207
Inventory						-
Accounts Payable						
Assets Held for Others						\$ 22,282

### W.W. Irby Elementary School

	Cash Balances	Cash	Cash Disburse-	Trans	fers	Balances
	7/1/2005	Receipts	ments	ln	Out	6/30/2006
Departments Trusts General	\$ 2,858 9,146 19,425	\$ 1,931 133,192 21,119	\$ 4,122 135,016 15,893	\$ 1,000 - 2,177	\$ - 2,087 1,090	\$ 1,667 5,235 25,738
Total Cash	\$31,429	\$ 156,242	\$ 155,031	\$ 3,177	\$ 3,177	32,640
Accounts Receivable						1,620
Inventory						-
Accounts Payable						(67)
Assets Held for Others						\$ 34,193

### Lake Forest Elementary School

	Cash Balances	Cash	Cash Disburse-	Tran	sfers	Balances
	7/1/2005	Receipts	ments	In	Out	6/30/2006
Departments Trusts General	\$ 8,689 9,855 12,908	\$ 3,098 54,465 2,636	\$ 3,975 57,427 2,979	\$ - 75 79	\$ - 55 99	\$ 7,812 6,913 12,545
Total Cash	\$31,452	\$ 60,199	\$ 64,381	\$ 154	\$ 154	27,270
Accounts Receivable						954
Inventory						150
Accounts Payable						(176)
Assets Held for Others						\$ 28,198

### Littlewood Elementary School

	Cash Balances	Cash	Cash Disburse-	Tran	sfers	Balances
	7/1/2005	Receipts	ments	In	Out	6/30/2006
Classes Clubs Departments Trusts	\$ 9,679 195 13,290 9,144	\$ 3,588 - 11,170 173,172	\$ 3,036 188 6,844 158,714	\$ - - - 60	\$ - - - -	\$ 10,231 7 17,616 23,662
General  Total Cash	76,161 \$108,469	26,960 \$ 214,890	\$ 200,597	\$ 60	\$ 60 \$ 60	71,246 122,762
Accounts Receivable						-
Inventory						-
Accounts Payable						(8,893)
Assets Held for Others						\$ 113,869

### W. A. Metcalfe Elementary School

	Cash Balances	Cash	Cash Disburse-	Tran	sfers	Balances
	7/1/2005	Receipts	ments	In	Out	6/30/2006
Classes Departments Trusts General	\$ 97 639 4,876 10,398	\$ 1,932 2,882 66,498 4,344	\$ 1,329 3,131 64,226 6,953	\$ 297 800 214 104	\$ 401 - 214 800	\$ 596 1,190 7,148 7,093
Total Cash	\$ 16,010	\$ 75,656	\$ 75,639	\$ 1,415	\$ 1,415	16,027
Accounts Receivable						-
Inventory						-
Accounts Payable						(1,656)
Assets Held for Others						\$ 14,371

### Newberry Elementary School

	Cash Balances	Cash	Cash Disburse-	Tran	sfers	Balances
	7/1/2005	Receipts	ments	In	Out	6/30/2006
Classes Departments Trusts General	\$ 897 8,473 26,984 15,128	\$ 5,401 2,482 208,561 4,885	\$ 3,980 2,823 205,080 7,251	\$ 35 236 4,183 232	\$ - 5 4,152 529	\$ 2,353 8,363 30,496 12,465
Total Cash	\$51,482	\$ 221,329	\$ 219,134	\$ 4,686	\$ 4,686	53,677
Accounts Receivable						916
Inventory						3
Accounts Payable						
Assets Held for Others						\$ 54,596

### C. W. Norton Elementary School

	Cash Balances	Cash			sfers	Balances
	7/1/2005	Receipts	ments	In	Out	6/30/2006
Classes Departments Trusts General	\$ 1,417 13,669 14,732 10,872	\$ 3,466 14,987 213,080 5,948	\$ 4,304 18,250 208,351 7,084	\$ 138 2 920 938	\$ 287 817 94 800	\$ 430 9,591 20,287 9,874
Total Cash	\$40,690	\$ 237,481	\$ 237,989	\$ 1,998	\$ 1,998	40,182
Accounts Receivable						1,546
Inventory						-
Accounts Payable						
Assets Held for Others						\$ 41,728

### Prairie View Academy

	Cash Balances	Cash	Cash Disburse-	Trans	fers	Balances	
	7/1/2005	Receipts	ments	<u>In</u>	Out	6/30/2006	
Classes	\$ -	\$ 50	\$ -	\$ -	\$ -	\$ 50	
Departments	952	76	906	457	28	94	
Trusts	2,288	23,820	23,704	157	117	2,444	
General	14,888	1,908	2,413	113	125	14,371	
Total Cash	\$18,128	\$ 25,854	\$ 27,023	\$ 270	\$ 270	16,959	
Accounts Receivable						88	
Inventory						-	
Accounts Payable							
Assets Held for Others						\$ 17,047	

### M. K. Rawlings Elementary School

	Cash Balances	Cash	Cash Disburse-	Trans	sfers	Balances
	7/1/2005	Receipts	ments	In	Out	6/30/2006
Classes Departments Trusts General	\$ 472 658 6,515 1,451	\$ 2,343 189 41,945 3,471	\$ 1,174 750 44,535 5,461	\$ 338 - 3,166 1,464	\$ 1,828 - 2,578 562	\$ 151 97 4,513 363
Total Cash	\$ 9,096	\$ 47,948	\$ 51,920	\$ 4,968	\$ 4,968	5,124
Accounts Receivable						1,563
Inventory						-
Accounts Payable						(680)
Assets Held for Others						\$ 6,007

### Chester Shell Elementary School

	Cash Balances	Cash			Trans	fers		Balances		
	7/1/2005	Receipts	!	ments	n		Out	6/30/2006		
Departments Trusts General	\$ 1,731 447 11,252	\$ 3,962 36,498 4,835	\$	4,026 36,543 8,005	\$ 49 - -	\$	- - 49	\$	1,716 402 8,033	
Total Cash	\$ 13,430	\$ 45,295	\$	48,574	\$ 49	\$	49		10,151	
Accounts Receivable									147	
Inventory									-	
Accounts Payable										
Assets Held for Others								\$	10,298	

### William S. Talbot Elementary School

		Cash Iances	C	ash		Cash sburse-	Tran	sfers		Ва	lances
	7/1	/2005	Rec	eipts	n	nents	In		Out	6/3	30/2006
Classes	\$	3,406	\$	45	\$	1,394	\$ -	\$	-	\$	2,057
Clubs		136		-		50	-		-		86
Departments		6,626		6,600		3,328	-		-		9,898
Trusts		14,316	29	5,034	2	296,737	30		30		12,613
General	,	96,228	3	9,983		56,324	-		-		79,887
Total Cash	<u>\$1</u> 2	20,712	\$ 34	1,662	\$ 3	857,833	\$ 30	\$	30	1	04,541
Accounts Receivable											113
Inventory											-
Accounts Payable											(5,357)
Assets Held for Others										\$	99,297

### Myra Terwilliger Elementary School

		Cash Iances	С	ash		ash burse-		Trans	sfers	i	Bala	ances
	7/	1/2005	Red	ceipts	m	ents		n		Out	6/30	)/2006
Classes Clubs	\$	140 352	\$	106 -	\$	103 55	\$	-	\$	- -	\$	143 297
Departments		5,458		869		4,238		-		<b>-</b>		2,089
Trusts		17,622		17,788	11	14,545	2	,656	2	2,406		1,115
General		45,202	1	10,014		4,285		151		401	5	0,681
Total Cash	\$	68,774	\$ 12	28,777	\$ 12	23,226	\$ 2	,807	\$ 2	2,807	7	4,325
Accounts Receivable												928
Inventory												-
Accounts Payable												
Assets Held for Others											\$ 7	5,253

### Waldo Community School

	_	ash ances	C	ash		Cash burse-	<u> Transfers</u>		s	Bala	ances	
	7/1	/2005	Re	ceipts	<u>m</u>	nents		In		Out	6/30	)/2006
Classes	\$	81	\$	248	\$	243	\$	97	\$	163	\$	20
Departments		460		4,211		3,702		50		17		1,002
Trusts	2	2,522	2	2,092		22,248		-		1,260		1,106
General	11	1,025		2,649		1,986		1,656		363	1	2,981
Total Cash	<u>\$1</u> 4	4,088	\$ 2	9,200	\$	28,179	\$	1,803	\$	1,803	1	5,109
Accounts Receivable												207
Inventory												-
Accounts Payable												
Assets Held for Others											\$ 1	5,316

### Kimball Wiles Elementary School

	Cash Balances	Cash	Cash Disburse-			Balances
	7/1/2005	Receipts	ments	In	Out	6/30/2006
Classes Clubs	\$ 7,244 1,147	\$ 3,591 1,165	\$ 2,127 1,424	\$ 2,464	\$ 42	\$ 11,130 888
Departments	6,857	19,859	20,159	2,597	2,547	6,607
Trusts	18,089	218,861	228,241	21,518	24,687	5,540
General	8,414	10,650	9,285	1,181	484	10,476
Total Cash	\$41,751	\$ 254,126	\$ 261,236	\$ 27,760	\$ 27,760	34,641
Accounts Receivable						-
Inventory						-
Accounts Payable						(4,900)
Assets Held for Others						\$ 29,741

### Joseph Williams Elementary School

	Cash Balances	Cash	Cash Disburse-	Tran	sfers	Balances
	7/1/2005	Receipts	ments	In	Out	6/30/2006
Classes Departments Trusts General	\$ 8,382 666 1,268 5,997	\$ 20,338 1,208 84,502 2,899	\$ 21,823 924 84,675 2,775	\$ 520 - 406 387	\$ 469 - 516 328	\$ 6,948 950 985 6,180
Total Cash	\$16,313	\$108,947	\$ 110,197	\$ 1,313	\$ 1,313	15,063
Accounts Receivable						4,613
Inventory						-
Accounts Payable						(42)
Assets Held for Others						\$ 19,634

#### **Anchor Center**

	Cash Balances	Cash	Cash Disburse-	Tran	sfers	Balances
	7/1/2005	Receipts	ments	<u>In</u>	Out	6/30/2006
Trusts General	\$ 654 959	\$ 1,133 1,327	\$ 1,131 145	\$ - -	\$ - -	\$ 656 2,141
Total Cash	\$ 1,613	\$ 2,460	\$ 1,276	\$ -	\$ -	2,797
Accounts Receivable						-
Inventory						-
Accounts Payable						
Assets Held for Others						\$ 2,797

### Camp Crystal Lake

	Cash Balances	Cash	Cash Disburse-	Trans	sfers	Balances
	7/1/2005	Receipts	ments	<u>In</u>	Out	6/30/2006
Departments Trusts General	\$ 231,218 35,119 67,192	\$ 496,707 16,338 31,884	\$ 396,214 69,585 37,689	\$ 71,401 134,578 20,214	\$138,159 21,771 66,263	\$ 264,953 94,679 15,338
Total Cash	\$ 333,529	\$ 544,929	\$ 503,488	\$226,193	\$226,193	374,970
Accounts Receivable						30,233
Inventory						3,948
Accounts Payable						
Assets Held for Others						\$ 409,151

### Fearnside Family Services Center

	Cash Balances	Cash	Cash Disburse-	Tran	Balances		
	7/1/2005	Receipts	ments	In	Out	6/30/2006	
Trusts General	\$ 18,443 	\$ 47,722 320	\$ 52,828 320	\$ 912 <u>-</u>	\$ 912 -	\$ 13,337 	
Total Cash	\$ 18,443	\$ 48,042	\$ 53,148	\$ 912	\$ 912	13,337	
Accounts Receivable						1,700	
Inventory						-	
Accounts Payable							
Assets Held for Others						\$ 15,037	

#### **Horizon Center**

	Cash Balances 7/1/2005		Cash Receipts		Cash Disburse- ments		Transfers				Balances	
							<u>In</u>		Out		6/30/2006	
Trusts General	\$	312 198	\$	4,563 375	\$	4,364 463	\$	105 -	\$	105 -	\$	511 110
Total Cash	\$	510	\$	4,938	\$	4,827	\$	105	\$	105		621
Accounts Receivable												-
Inventory												-
Accounts Payable												
Assets Held for Others											\$	621

#### A. Quinn Jones Center

		Cash lances	c	Cash		Cash sburse-		Tran	Balances			
	_7/	1/2005	Re	ceipts	ments		<u>In</u>		Out		6/30/2006	
Classes Clubs Departments Trusts	\$	163 80 867 3,492	\$	215 - 497 15,988	\$	169 - 380 11,738	\$	- - - 6	\$	- - - 1,843	\$	209 80 984 5,905
School Store		927		2,242		2,362		-		-		807
General		5,060		2,503		3,216		1,843		6		6,184
Total Cash	\$	10,589	\$ 2	21,445	\$	17,865	\$	1,849	\$	1,849		14,169
Accounts Receivable												-
Inventory												-
Accounts Payable												(73)
Assets Held for Others											\$	14,096

### Sidney Lanier Center

	Cash Balances	Cash	Cash Disburse-	Tran	Balances		
	7/1/2005	Receipts	ments	In	Out	6/30/2006	
Departments Trusts General	\$ 1,463 7,319 29,525	\$ 248 16,605 2,792	\$ 249 18,665 13,245	\$ - - -	\$ - - -	\$ 1,462 5,259 19,072	
Total Cash	\$ 38,307	\$ 19,645	\$ 32,159	\$ -	\$ -	25,793	
Accounts Receivable						-	
Inventory						-	
Accounts Payable							
Assets Held for Others						\$ 25,793	

REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS

### Report on Internal Control Over Financial Reporting and on Compliance and Other Matters

School Board of Alachua County Alachua County, Florida

We have audited the statement of fiduciary net assets of the Alachua County Public Schools Internal Accounts (the "Internal Accounts") as of June 30, 2006, and have issued our report thereon dated October 6, 2006. Our report on the financial statement included a paragraph explaining that the financial statement includes only the fiduciary net assets of the Internal Accounts and does not include other fiduciary net assets of the School Board of Alachua County. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

#### Internal Control Over Financial Reporting

In planning and performing our audit, we considered the Internal Accounts internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinion on the financial statement and not to provide an opinion on the internal control over financial reporting. However, we noted a matter involving the internal control over financial reporting and its operation that we consider to be a reportable condition. Reportable conditions involve matters coming to our attention relating to significant deficiencies in the design or operation of the internal control over financial reporting that, in our judgment, could adversely affect the Internal Accounts' ability to initiate, record, process, and report financial data consistent with the assertions of management in the financial statements. The reportable condition is described in the accompanying Schedule of Findings and Other Comments as item 06-1.

A material weakness is a reportable condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements caused by error or fraud in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. Our consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal control that might be reportable conditions and, accordingly, would not necessarily disclose all reportable conditions that are also considered to be material weaknesses. However, we believe that the reportable condition described above is not a material weakness.

### **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the Internal Accounts financial statement is free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

We noted certain matters that we reported to management in the accompanying Schedule of Findings and Other Comments.

This report is intended solely for the information and use of the School Board of Alachua County and its management, and is not intended to be and should not be used by anyone other than these specified parties.

October 6, 2006 Gainesville, Florida

#### Schedule of Findings and Other Comments For the Year Ended June 30, 2006 Alachua County Public Schools Internal Accounts

#### REPORTABLE CONDITION

#### 06-1 Condition and Criteria:

A system of checks and balances, including segregation of incompatible employee responsibilities, is an important component of an effective internal control framework. Our audit revealed that incompatible employee responsibilities were not always segregated. For example, employees who maintain accounting records sometimes handle cash collections, cosign checks, and/or reconcile bank statement balances to the accounting records.

#### Effect:

This condition increases the risk that errors or irregularities could occur and not be detected by personnel in the normal course of performing their assigned functions. As a compensating control, some principals are now receiving bank statements unopened and examining the cancelled checks (or check copies) for alterations or questionable payees.

#### Recommendation:

We have no further recommendation for compensating controls. We acknowledge that personnel may not always be available to permit a separation of employee duties and responsibilities, however we think it is important that we make you aware of this condition.

#### OTHER COMMENTS

In addition to the reportable condition described above, our audit procedures disclosed other conditions involving the internal control over financial reporting and immaterial instances of noncompliance at various schools, which are hereafter presented for your consideration. For schools that are not specifically identified, our audit procedures did not disclose other conditions that we feel should be brought to your attention.

Unless otherwise indicated, all references are to the District's *Policies and Procedures for Internal Accounts, Section I.* 

#### F. W. Buchholz High School

Subsection A, Paragraph 8 provides that purchases shall not exceed cash resources without prior approval of the Deputy Superintendent in charge of business services or his/her designee. We observed that the Baseball program overspent available funds by \$49,745.

Subsection B, Paragraph 5(a) provides that athletic event receipts must be properly recorded on prescribed forms. We noted that the school does not have a system to adequately account for

### Schedule of Findings and Other Comments For the Year Ended June 30, 2006 Alachua County Public Schools Internal Accounts

#### F. W. Buchholz High School

athletic tickets used during the school year. We recommend that the school use the forms prescribed by District Policies and Procedures related to event tickets. These forms should then be reconciled to the inventory of unused tickets at regular intervals.

#### **Eastside High School**

Subsection A, Paragraph 8 provides that purchases shall not exceed cash resources without prior approval of the Deputy Superintendent in charge of business services or his/her designee. We noted that the Baseball (\$85), Girls Varsity Basketball (\$2,159), Track/Girl's Varsity (\$377) Yearbook (\$1,501) and Newspaper (\$122) ended the year with negative balances.

Subsection B, Paragraph 2 requires that monies collected should be controlled on forms prescribed by the District. We noted funds totaling \$1,015 were collected in connection with a homecoming dance with tickets that were not issued or controlled by the School.

#### Gainesville High School

Subsection A, Paragraph 8 provides that purchases shall not exceed cash resources without prior approval of the Deputy Superintendent in charge of business services or his/her designee. We noted that the Band Boosters (\$2,950) and Drama Boosters (\$2,431) ended the year with negative balances. Additionally, the Football Account had outstanding payables of \$6,388 for which there were insufficient resources in this account to cover.

Subsection C, Paragraph 5(a) requires that obligations for services, equipment or supplies be paid only upon the receipt of the itemized invoice or receipt. We noted that there was no invoice, receipt, or check requisition on file for one disbursement of \$2,059.

#### **Newberry High School**

Subsection A, Paragraph 8 provides that purchases shall not exceed cash resources without prior approval of the Deputy Superintendent in charge of business services or his/her designee. We noted that the Class of 2006 (\$836) ended with a negative balance.

#### **Howard W. Bishop Middle School**

Subsection B, Paragraph 2(c) and Paragraph 5(a) state that all collections by teachers, ticket sellers and others and their records and receipt documentation should be turned in within three days, as collected, to the bookkeeper for recording in appropriate project accounts and for monies to be deposited in the designated bank. We noted instances in which teachers or sponsors did not turn collections over to the bookkeeper in a timely manner. We also noted instances whereby monies were not deposited in a timely manner. For example, one deposit was made for \$10,759 for all monies collected from November 3 to November 23, 2005.

Subsection A, Paragraph 8 provides that purchases shall not exceed cash resources without prior approval of the Deputy Superintendent in charge of business services or his/her designee. We noted that the J. B. Hodges Trust Account (\$1,399) ended the year with a negative balance.

#### Schedule of Findings and Other Comments For the Year Ended June 30, 2006 Alachua County Public Schools Internal Accounts

#### Oak View Middle School

Subsection A, Paragraph 8 provides that purchases shall not exceed cash resources without prior approval of the Deputy Superintendent in charge of business services or his/her designee. We noted that the Field Trip Account (\$411) ended with a negative balance.

#### Ft. Clarke Middle School

Subsection C, Paragraph 1(b) requires that obligations shall not be incurred prior to written authorization from the principal. We noted instances whereby purchases were made prior to documentation of the principal's approval.

#### Lincoln Middle School

Subsection C, Paragraph 5(a) requires that obligations for services, equipment or supplies be paid only upon the receipt of the itemized invoice or receipt. We noted that there were no invoices or receipts for two disbursements selected for testing.

#### **Charles Duval Elementary School**

Subsection A, Paragraph 8 provides that purchases shall not exceed cash resources without prior approval of the Deputy Superintendent in charge of business services or his/her designee. We noted that the School Patrol Account (\$5,317) ended with a negative balance.

Subsection E, Paragraph 1(a) states that the administration of internal accounts/activity funds shall be consistent with generally accepted accounting principles and good business practices. We noted many instances in which the procedures mandated for Internal Accounts were not followed. For example, purchase orders and check requisitions carried no authorizing signatures.