FINANCIAL STATEMENTS AND INDEPENDENT AUDITORS' REPORT

SCHOOL BOARD OF ALACHUA COUNTY INTERNAL ACCOUNTS ALACHUA COUNTY, FLORIDA

JUNE 30, 2009

FINANCIAL STATEMENTS AND INDEPENDENT AUDITORS' REPORT

SCHOOL BOARD OF ALACHUA COUNTY INTERNAL ACCOUNTS ALACHUA COUNTY, FLORIDA

JUNE 30, 2009

TABLE OF CONTENTS

Independent Auditors' Report	1-2
Statement of Fiduciary Net Assets	3
Note to Financial Statement	4-5
Supplementary Information:	
Schedule of Assets Held for Others	
High Schools:	
F.W. Buchholz High School	6
Eastside High School	7
Gainesville High School	8
Hawthorne Middle/High School	9
Loften High School	
Newberry High School	11
Santa Fe High School	
Middle Schools:	
Howard W. Bishop Middle School	
Ft. Clarke Middle School	14
Kanapaha Middle School	
Abraham Lincoln Middle School	
A.L. Mebane Middle School	17
Oak View Middle School	
Westwood Middle School	
Elementary Schools:	
Alachua Elementary School	20
Archer Community School	
Lawton Chiles Elementary School	22
Charles Duval Elementary School	
J.J. Finley Elementary School	24
Stephen Foster Elementary School	
Glen Springs Elementary School	
Hidden Oak Elementary School	
High Springs Community School	
Idylwild Elementary School	

FINANCIAL STATEMENTS AND INDEPENDENT AUDITORS' REPORT

SCHOOL BOARD OF ALACHUA COUNTY INTERNAL ACCOUNTS ALACHUA COUNTY, FLORIDA

JUNE 30, 2009

TABLE OF CONTENTS (Concluded)

Supplementary Information: (Concluded)

Schedule of Assets Held for Others (Concluded)	
Elementary Schools (Concluded):	
W.W. Irby Elementary School	30
Lake Forest Elementary School	31
Littlewood Elementary School	
W.A. Metcalfe Elementary School	
Newberry Elementary School	34
C.W. Norton Elementary School	
Prairie View Elementary School	
M.K. Rawlings Elementary School	
Chester Shell Elementary School	38
William S. Talbot Elementary School	
Myra Terwilliger Elementary School	
Waldo Community School	
Kimball Wiles Elementary School	42
Joseph Williams Elementary School	43
Special Centers:	
Anchor Center/Sidney Lanier Center	44
Camp Crystal Lake	
Fearnside Family Services Center	
A. Quinn Jones Center	47
Report on Internal Control Over Financial Reporting and on Compliance and Other	
Matters Based on an Audit of Financial	
Statements Performed in Accordance with	
Government Auditing Standards	.48-49
Management Letter	.50-54
Management's Response	55



INDEPENDENT AUDITORS' REPORT

School Board of Alachua County Alachua County, Florida

We have audited the accompanying statement of fiduciary net assets of the Alachua County Public Schools Internal Accounts (the Internal Accounts) as of June 30, 2009, as listed in the table of contents. This financial statement is the responsibility of the management of the School Board of Alachua County (the School Board). Our responsibility is to express an opinion on this financial statement based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statement is free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statement. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

As described in the note to financial statement, the accompanying financial statement includes only the fiduciary net assets of the Internal Accounts, which are included in the financial reporting entity of the School Board. The financial statement does not include other fiduciary net assets of the School Board and, accordingly, does not purport to, and does not, present the fiduciary net assets of the School Board in conformity with accounting principles generally accepted in the United States of America.

In our opinion, the financial statement referred to above presents fairly, in all material respects, the financial position of the Internal Accounts as of June 30, 2009, in conformity with accounting principles generally accepted in the United States of America.

In accordance with *Government Auditing Standards*, we have also issued a report dated September 30, 2009, on our consideration of the Internal Accounts' internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be considered in assessing the results of our audit.

Certified Public Accountants

INDEPENDENT AUDITORS' REPORT (Concluded)

Management's discussion and analysis covering the financial statement of the Internal Accounts is included within the management's discussion and analysis of the district-wide annual financial report, which is available at the School Board's administrative offices.

Our audit was conducted for the purpose of forming an opinion on the statement of fiduciary net assets. The supplementary information listed in the table of contents is presented for the purpose of additional analysis and is not a required part of the financial statement of the Internal Accounts. Such information has been subjected to the auditing procedures applied in the audit of the statement of fiduciary net assets and, in our opinion, is fairly stated in all material respects in relation to the financial statement taken as a whole.

September 30, 2009

Purvis, Gray and Company, LLP

Gainesville, Florida

STATEMENT OF FIDUCIARY NET ASSETS

JUNE 30, 2009

SCHOOL BOARD OF ALACHUA COUNTY INTERNAL ACCOUNTS ALACHUA COUNTY, FLORIDA

ASSETS

Δ	SS	ei	te
$\overline{}$.7.7	C	Lo

Net Assets

Cash and Equivalents Accounts Receivable Inventory	\$ 3,006,598 118,897 55,179
Total Assets	 3,180,674
LIABILITIES AND NET ASSETS	
Liabilities	
Accounts Payable Due to School Board Assets Held for Others	 44,862 41,798 3,094,014
Total Liabilities	 3,180,674

\$ 0

NOTE TO FINANCIAL STATEMENT SCHOOL BOARD OF ALACHUA COUNTY INTERNAL ACCOUNTS ALACHUA COUNTY, FLORIDA

Note 1 - Summary of Significant Accounting Policies

The financial statement of the Internal Accounts of the School Board of Alachua County (the School Board) have been prepared to conform to generally accepted accounting principles (GAAP), as applied to governmental units. The Governmental Accounting Standards Board (GASB) is the accepted standard setting body for establishing governmental accounting and financial reporting principles. Pursuant to Florida Statutes, Section 1001.51(11)(f), the Superintendent of Schools is responsible for keeping records and accounts of all financial transactions in the manner prescribed by the State Board of Education. The following is a summary of the more significant of these policies:

Reporting Entity

The School Board and its Governing Board are organized and operated under Section 4, Article IX, of the constitution of Florida and Chapter 1001 of the Florida Statutes. The School Board's boundaries are coterminous with those of Alachua County. Management of the School Board is independent of county and city governments. The membership of the Governing Board of the School Board consists of five members elected by county-wide vote for overlapping four-year terms. The appointed Superintendent of Schools acts as the executive officer for the School Board.

For financial reporting purposes, the accompanying financial statement include only the activity accounted for in the Internal Accounts of the School Board and do not purport to present financial position and results of operations for the School Board as a whole. The School Board does, however, prepare an entity-wide annual financial report which also includes the Internal Accounts, which can be obtained from the School Board's administrative offices.

The Internal Accounts are a single fiduciary fund of the School Board as follows:

■ Fiduciary Fund Type

Agency Fund—to account for resources of the Internal Accounts, which are used to
administer monies collected at the School Board's schools in connection with school, student
athletic, class, and club activities and financial aid fee collections and expenditures. The fund
is made up of all of the internal account activity of the School Board's forty-one centers,
communities, elementary, middle, and high schools, and are unbudgeted public funds under
the control and supervision of the School Board, with individual school principals having
day-to-day responsibility over their respective schools.

The collection and disbursement of internal accounts is performed in accordance with Florida Statutes, School Board rules, and the financial and program cost accounting and reporting for Florida Schools Manual, published by the Florida Department of Education.

The School Board accounts for student activity funds in an agency fund because the fund is custodial in nature and does not measure the results of operations.

Basis of Accounting

The accompanying financial statement is prepared on the accrual basis of accounting.

NOTE TO FINANCIAL STATEMENT SCHOOL BOARD OF ALACHUA COUNTY INTERNAL ACCOUNTS ALACHUA COUNTY, FLORIDA

(Concluded)

Note 1 - Summary of Significant Accounting Policies (Concluded)

Cash

Cash and equivalents are held by banks qualified as public depositories under Florida law. All deposits are insured by federal depository insurance and/or collateralized with securities held in Florida's multiple financial institution collateral pool as required by Chapter 280, Florida Statutes; thus, all bank balances of the School Internal Accounts are fully insured or collateralized.

Accounting Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements. Actual results could differ from those estimates.

Accounts Receivable

Accounts receivable are reported at estimated net realizable value, net of an allowance for uncollectible accounts of \$116,451.

Inventory

Inventory is reported at cost under the first-in first-out method.

Encumbrances

Encumbrance accounting, under which purchase orders are recorded to reserve an applicable appropriation, is used by the Internal Accounts.

Risk Management

The Internal Accounts are exposed to various risks of loss related to theft of, damage to and destruction of assets. The School Board provides commercial insurance to cover these risks of the Internal Accounts.



	F.W. Buchholz High School								
		Cash Balances July 1, 2008		Cash Receipts		Cash Disburse- ments		salances e 30, 2009	
Athletics Music Classes	\$	32,854 68 14,947	\$	218,374 5,994 49,656	\$	216,244 5,936 41,056	\$	34,984 126 23,547	
Clubs Departments Trusts General		102,429 24,518 5,267 20,686		260,605 62,076 32,689 32,518		247,398 41,541 37,555 46,501		115,636 45,053 401 6,703	
Total Cash	\$	200,769	\$	661,912	\$	636,231		226,450	
Accounts Receivable								21,688	
Inventory								25,293	
Accounts Payable								(4,759)	
Assets Held for Others							\$	268,672	

	Eastside High School								
		Cash Balances July 1, 2008		Cash Receipts		Cash Disburse- ments		alances e 30, 2009	
Athletics Music Classes Clubs	\$	73,976 1 1,007 19,144	\$	141,987 1,916 30,645 53,968	\$	188,524 1,836 31,880 58,465	\$	27,439 81 (228) 14,647	
Departments Trusts General		69,991 38,480 33,713		151,498 75,133 54,645		154,678 83,108 20,164		66,811 30,505 68,194	
Total Cash	\$	236,312	\$	509,792	\$	538,655		207,449	
Accounts Receivable								26,645	
Inventory								0	
Accounts Payable								(37,441)	
Assets Held for Others							\$	196,653	

	Gainesville High School									
	В	Cash Balances July 1, 2008		Cash Receipts		Cash Disburse- ments		salances e 30, 2009		
Athletics Music Classes Clubs Departments Trusts School Store General	\$	47,413 185 17,224 39,693 22,200 92,649 109 16,201	\$	168,877 1,811 42,090 45,083 96,191 104,836 1,028 9,635	\$	177,489 1,342 39,325 69,497 96,666 118,374 594 21,540	\$	38,801 654 19,989 15,279 21,725 79,111 543 4,296		
Total Cash	\$	235,674	\$	469,551	\$	524,827		180,398		
Accounts Receivable								25,000		
Inventory								196		
Accounts Payable								(2,104)		
Assets Held for Others							\$	203,490		

		Hawthorne Middle/High School								
	Ba	Cash Balances July 1, 2008		Cash Receipts		Cash Disburse- ments		alances e 30, 2009		
Athletics Music Classes	\$	5,602 660 3,015	\$	77,623 681 15,783	\$	82,270 130 14,690	\$	955 1,211 4,108		
Clubs Departments		2,872 3,437		1,556 17,569		3,304 17,635		1,124 3,371		
Trusts General		9,160 1,432		8,991 1,301		10,329 2,150		7,822 583		
Total Cash	\$	26,178	\$	123,504	\$	130,508		19,174		
Accounts Receivable								5,917		
Inventory								16,343		
Accounts Payable								(114)		
Assets Held for Others							\$	41,320		

	Loften High School								
		Cash Balances July 1, 2008		Cash Receipts		Cash Disburse- ments		Salances te 30, 2009	
Athletics	\$	1,965	\$	0	\$	0	\$	1,965	
Classes Clubs		350 901		0 947		0 1,066		350 782	
Departments		87,844		27,013		18,960		95,897	
Trusts		121,013		7,297		8,868		119,442	
General		36,428		3,120		2,277		37,271	
Total Cash		248,501	\$	38,377	\$	31,171		255,707	
Accounts Receivable								0	
Inventory								5,406	
Accounts Payable								(831)	
Assets Held for Others							\$	260,282	

	Newberry High School								
	Cash Balances July 1, 2008		Cash Receipts		Cash Disburse- ments		alances e 30, 2009		
Athletics Music Classes Clubs Departments Trusts General	\$ 40,892 113 3,564 20,823 31,385 22,418 12,407	\$	87,317 2,077 13,543 6,141 57,936 24,039 3,213	\$	110,984 2,077 15,306 4,184 49,142 27,667 3,410	\$	17,225 113 1,801 22,780 40,179 18,790 12,210		
Total Cash	\$ 131,602	\$	194,266	\$	212,770		113,098		
Accounts Receivable							3,700		
Inventory							0		
Accounts Payable							(321)		
Assets Held for Others						\$	116,477		

	Santa Fe High School								
		Cash Balances July 1, 2008		Cash Receipts		Cash Disburse- ments		Salances e 30, 2009	
Athletics Music Classes Clubs Departments Trusts	\$	38,637 236 4,702 27,743 23,922 14,548	\$	139,868 422 17,178 31,139 93,814 59,730	\$	153,124 411 17,196 31,925 94,126 57,735	\$	25,381 247 4,684 26,957 23,610 16,543	
General Total Cash	\$	48,873 158,661	\$	6,233	\$	4,563 359,080		50,543 147,965	
Accounts Receivable								17,610	
Inventory								0	
Accounts Payable								(2,905)	
Assets Held for Others							\$	162,670	

	Howard W. Bishop Middle School								
		Cash Balances July 1, 2008		Cash Receipts		Cash Disburse- ments		alances e 30, 2009	
Athletics	\$	1,043	\$	8,657	\$	8,970	\$	730	
Music	·	306	·	0	·	0		306	
Classes		12,186		58,086		57,458		12,814	
Clubs		898		5,128		5,600		426	
Departments		11,459		9,985		16,185		5,259	
Trusts		1,195		4,777		2,446		3,526	
General		868		10,209		8,401		2,676	
Total Cash	\$	27,955	\$	96,842	\$	99,060		25,737	
Accounts Receivable								1,258	
Inventory								0	
Accounts Payable								(4,143)	
Assets Held for Others							\$	22,852	

				Ft. Clarke M	Iiddle S	School		
Athletics Music Classes Clubs Departments Trusts School Store General Total Cash Accounts Receivable Inventory Accounts Payable Assets Held for Others	Cash Balances July 1, 2008		Cash Receipts		Cash Disburse- ments		Balances June 30, 2009	
Music Classes Clubs Departments Trusts School Store	\$	2,225 4,823 7,791 3,157 16,952 23,410 1,429 12,469	\$	2,700 627 31,534 1,712 27,343 15,850 725 4,336	\$	1,323 5,417 32,280 972 24,324 11,398 616 5,312	\$	3,602 33 7,045 3,897 19,971 27,862 1,538 11,493
Total Cash	\$	72,256	\$	84,827	\$	81,642		75,441
								271
•							\$	(1,235) 74,477

]	Kanapaha M	liddle S	School		
Music Classes Clubs Departments Trusts School Store General Total Cash Accounts Receivable Inventory Accounts Payable	В	Cash Balances July 1, 2008		Cash Receipts		Cash Disburse- ments		alances e 30, 2009
Athletics Music Classes Clubs Departments Trusts	\$	6,874 1,732 3,620 6,835 24,148 9,812	\$	2,498 480 32,656 9,006 34,838 9,952	\$	776 215 31,221 12,346 40,942 12,332	\$	8,596 1,997 5,055 3,495 18,044 7,432
School Store General		474 10,906		240 5,774		104 2,942		610 13,738
Total Cash	\$	64,401	\$	95,444	\$	100,878		58,967
Accounts Receivable								1,351
Inventory								1,009
Accounts Payable								0
Assets Held for Others							\$	61,327

		Abraham Lincoln Middle School										
Athletics Music Classes Clubs Departments Trusts General Total Cash Accounts Receivable Inventory Accounts Payable	Ва	Cash		Cash Receipts		Cash Disburse- ments		alances e 30, 2009				
Athletics	\$	24	\$	1,914	\$	1,665	\$	273				
Music		16		0		0		16				
Classes		4,471		5,689		6,340		3,820				
Clubs		4,000		26,200		28,683		1,517				
Departments		15,093		72,842		75,891		12,044				
Trusts		3,298		14,518		14,802		3,014				
General		4,509		25,503		22,872		7,140				
Total Cash	\$	31,411	\$	146,666	\$	150,253		27,824				
Accounts Receivable								0				
Inventory								0				
Accounts Payable								(379)				
Assets Held for Others							\$	27,445				

		A.L. Mebane Middle School										
Music Classes Clubs Departments Trusts Store General Total Cash Accounts Receivable Inventory Accounts Payable	Ва	Cash Balances July 1, 2008		Cash Receipts		Cash Disburse- ments		alances e 30, 2009				
Athletics	\$	7,343	\$	7,342	\$	4,658	\$	10,027				
		9 205		0 30		$0 \\ 0$		9 235				
		1,914		3,050		3,680		1,284				
		5,728		14,198		16,879		3,047				
Trusts		5,820		28,826		25,390		9,256				
Store		0		154		138		16				
General		2,792		11,745		9,912		4,625				
Total Cash	\$	23,811	\$	65,345	\$	60,657		28,499				
Accounts Receivable								2,265				
Inventory								86				
Accounts Payable								(658)				
Assets Held for Others							\$	30,192				

	Oak View Middle School										
	В	Cash alances y 1, 2008	Cash Receipts		Cash Disburse- ments		Balances June 30, 200				
Athletics	\$	5,847	\$	1,796	\$	1,725	\$	5,918			
Classes		417		0	·	0		417			
Clubs		3,283		54		678		2,659			
Departments		6,202		17,926		19,018		5,110			
Trusts		2,558		21,512		17,326		6,744			
School Stores		1,027		162		140		1,049			
General		34,421		13,262		11,760		35,923			
Total Cash	\$	53,755	\$	54,712	\$	50,647		57,820			
Accounts Receivable								310			
Inventory								908			
Accounts Payable								(1,192)			
Assets Held for Others							\$	57,846			

				Westwood M	Iiddle S	School		
Athletics Music Classes Clubs Departments Trusts General Total Cash Accounts Receivable Inventory	Ва	Cash alances y 1, 2008	F	Cash Receipts		Cash Disburse- ments		alances e 30, 2009
Music Classes Clubs	\$	6,804 1,708 5,812 1,728	\$	1,705 0 4,890 2,379	\$	1,199 275 5,083 2,321	\$	7,310 1,433 5,619 1,786
Trusts		11,458 7,707 1,456		14,292 21,493 3,271		16,526 20,281 2,487		9,224 8,919 2,240
	\$	36,673	\$	48,030	\$	48,172		36,531 3,994
Inventory								105
Accounts Payable								0
Assets Held for Others							\$	40,630

			A	lachua Elen	nentary	School			
	Ba	Cash lances 1, 2008	R	Cash Receipts		Cash Disburse- ments		alances e 30, 2009	
Classes Departments Trusts General	\$	0 2,917 140 3,141	\$	20,595 7,526 4,419 20,209	\$ 20,595 4,459 3,767 15,416		\$	0 5,984 792 7,934	
Total Cash	\$	6,198	\$	52,749	\$	44,237		14,710	
Accounts Receivable								0	
Inventory								0	
Accounts Payable								(250)	
Assets Held for Others							\$	14,460	

			A	rcher Comi	munity	School		
	Ва	Cash alances y 1, 2008	R	Cash Receipts		Cash Disburse- ments		alances 2 30, 2009
Classes Clubs Departments Trusts General	\$	2,512 907 1,124 6,014 32,494	\$	5,838 135 2,908 31,671 3,692	\$	6,906 76 2,404 27,611 16,483	\$	1,444 966 1,628 10,074 19,703
Total Cash	\$	43,051	\$	44,244	\$	53,480		33,815
Accounts Receivable								0
Inventory								0
Accounts Payable								(5)
Assets Held for Others							\$	33,810

		Lawton Chiles Elementary School										
	В	Cash alances y 1, 2008	F	Cash Receipts		Cash Disburse- ments		alances e 30, 2009				
Classes Departments Trusts General	\$	8,456 4,712 9,660 3,409	\$	18,453 7,292 10,620 43,277	\$	19,718 1,703 15,301 37,700	\$ 7,191 10,301 4,979 8,986					
Total Cash	\$	26,237	\$	79,642	\$	74,422		31,457				
Accounts Receivable								419				
Inventory								0				
Accounts Payable								0				
Assets Held for Others							\$	31,876				

			Char	les Duval E	lement	ary School		
	В	Cash alances y 1, 2008	Cash Receipts		Cash Disburse- ments		Balances June 30, 2009	
Classes Departments Trusts General	\$ 26 3,53 12,93 89		\$	13,524 5,458 45,056 11,751	\$	13,454 3,086 47,870 10,298	\$	339 5,904 10,123 2,344
Total Cash	\$	17,629	\$	75,789	\$	74,708		18,710
Accounts Receivable								0
Inventory								0
Accounts Payable								0
Assets Held for Others							\$	18,710

	J.J. Finley Elementary School										
	В	Cash alances y 1, 2008		Cash eceipts	Di	Cash isburse- ments		alances 2 30, 2009			
Classes Departments Trusts General	\$	246 1,150 4,916 24,028	\$	3,461 493 7,180 3,484	\$	3,564 587 9,896 2,207	\$	143 1,056 2,200 25,305			
Total Cash	\$	30,340	\$	14,618	\$	16,254		28,704			
Accounts Receivable								121			
Inventory								3,514			
Accounts Payable								0			
Assets Held for Others							\$	32,339			

	Stephen Foster Elementary School								
	Cash		Cash						
	Balances	Cash	Disburse-	Balances					
	July 1, 2008	Receipts	ments	June 30, 2009					
Classes	\$ 1,173	\$ 6,969	\$ 6,977	\$ 1,165					
Departments	727	2,412	239	2,900					
Trusts	2,717	5,503	4,222	3,998					
General	3,363	4,249	2,205	5,407					
Total Cash	\$ 7,980	\$ 19,133	\$ 13,643	13,470					
Accounts Receivable				370					
Inventory				174					
Accounts Payable				0					
Assets Held for Others				\$ 14,014					

	Glen Springs Elementary School									
Classes Departments Trusts General	В	Cash Balances July 1, 2008		Cash Receipts		Cash Disburse- ments		alances e 30, 2009		
	\$	857 3,518 8,059 3,981	\$	3,249 3,115 5,091 6,320	\$	3,693 892 6,749 4,452	\$	413 5,741 6,401 5,849		
Total Cash	\$	16,415	\$	17,775	\$	15,786		18,404		
Accounts Receivable								30		
Inventory								0		
Accounts Payable								0		
Assets Held for Others							\$	18,434		

	Hidden Oak Elementary School									
	В	Cash Balances July 1, 2008		Cash Receipts		Cash Disburse- ments		alances 30, 2009		
Classes Clubs Departments Trusts General	\$	3,222 700 11,176 23,541 43,360	\$	13,166 0 4,168 5,703 36,133	\$	15,648 0 4,078 23,489 10,850	\$	740 700 11,266 5,755 68,643		
Total Cash Accounts Receivable	\$	81,999	\$	59,170	\$	54,065		87,104 501		
Inventory								0		
Accounts Payable								0		
Assets Held for Others							\$	87,605		

	High Springs Community School								
	Cash		Cash						
	Balances	Cash	Disburse-	Balances					
	July 1, 2008	Receipts	ments	June 30, 2009					
Athletics	\$ 4,035	\$ 4,502	\$ 3,680	\$ 4,857					
Music	226	975	670	531					
Classes	1,145	10,230	9,799	1,576					
Clubs	701	10,513	10,493	721					
Departments	15,374	33,674	33,878	15,170					
Trusts	21,546	20,197	19,064	22,679					
General	35,994	7,476	15,615	27,855					
Total Cash	\$ 79,021	\$ 87,567	\$ 93,199	73,389					
Accounts Receivable				0					
Inventory				0					
Accounts Payable				(86)					
Assets Held for Others				\$ 73,303					

	Idylwild Elementary School									
Classes Departments Trusts General	В	Cash Balances July 1, 2008		Cash Receipts		Cash Disburse- ments		Balances June 30, 2009		
	\$	275 1,974 50 10,215	\$	6,740 5,689 5,021 5,721	\$	6,262 5,961 4,060 2,157	\$	753 1,702 1,011 13,779		
Total Cash	\$	12,514	\$	23,171	\$	18,440		17,245		
Accounts Receivable								0		
Inventory								0		
Accounts Payable								0		
Assets Held for Others							\$	17,245		

	W.W. Irby Elementary School								
Classes Departments Trusts General	Cash Balances July 1, 2008		Cash Receipts		Cash Disburse- ments		Balances June 30, 2009		
	\$	188 2,409 4,191 28,541	\$	3,549 3,952 12,455 19,907	\$	3,557 779 12,504 12,076	\$	180 5,582 4,142 36,372	
Total Cash	\$	35,329	\$	39,863	\$	28,916		46,276	
Accounts Receivable								256	
Inventory								0	
Accounts Payable								(172)	
Assets Held for Others							\$	46,360	

	Lake Forest Elementary School									
Classes Departments Trusts General	Cash Balances July 1, 2008		Cash Receipts		Cash Disburse- ments		Balances June 30, 2009			
	\$	434 13,021 4,225 15,708	\$	0 2,249 11,210 18,824	\$	0 12,919 11,475 11,130	\$	434 2,351 3,960 23,402		
Total Cash	\$	33,388	\$	32,283	\$	35,524		30,147		
Accounts Receivable								1,442		
Inventory								0		
Accounts Payable								(29)		
Assets Held for Others							\$	31,560		

	Littlewood Elementary School									
Classes Clubs Departments Trusts General	В	Cash Balances July 1, 2008		Cash Receipts		Cash Disburse- ments		alances 2 30, 2009		
	\$	2,984 7 14,367 3,441 45,958	\$	11,345 0 4,524 9,554 7,961	\$	12,329 7 4,844 10,221 3,578	\$	2,000 0 14,047 2,774 50,341		
Total Cash	\$	66,757	\$	33,384	\$	30,979		69,162		
Accounts Receivable								0		
Inventory								0		
Accounts Payable								(1,884)		
Assets Held for Others							\$	67,278		

	W.A. Metcalfe Elementary School								
	Cash		Cash						
	Balances	Cash	Disburse-	Balances					
	July 1, 2008	Receipts	ments	June 30, 2009					
Classes	\$ 1,171	\$ 625	\$ 1,196	\$ 600					
Departments	1,957	3,941	2,133	3,765					
Trusts	1,617	16,516	13,555	4,578					
General	8,266	3,306	4,037	7,535					
Total Cash	\$ 13,011	\$ 24,388	\$ 20,921	16,478					
Accounts Receivable				0					
Inventory				0					
Accounts Payable				0					
Assets Held for Others				\$ 16,478					

	Newberry Elementary School								
	Cash Balances July 1, 2008	Cash Receipts	Cash Disburse- ments	Balances June 30, 2009					
Classes Departments Trusts General	\$ 818 11,671 22,080 11,432	\$ 6,371 9,116 28,925 3,640	\$ 6,535 9,056 28,914 4,401	\$ 654 11,731 22,091 10,671					
Total Cash	\$ 46,001	\$ 48,052	\$ 48,906	45,147					
Accounts Receivable				643					
Inventory				0					
Accounts Payable				(77)					
Assets Held for Others				\$ 45,713					

	C.W. Norton Elementary School								
	Cash Balances			Cash	Cash Disburse-		Ba	alances	
		y 1, 2008		eceipts		ments		2 30, 2009	
Classes	\$	1,266	\$	7,277	\$	6,455	\$	2,088	
Departments		12,518		32,138		13,839		30,817	
Trusts		8,363		10,412		9,321		9,454	
General		21,846		10,579		2,185		30,240	
Total Cash	\$	43,993	\$	60,406	\$	31,800		72,599	
Accounts Receivable								310	
Inventory								0	
Accounts Payable								0	
Assets Held for Others							\$	72,909	

	Prairie View Elementary School								
	В	Cash alances y 1, 2008		ish eipts	Di	Cash sburse- ments		ances 0, 2009	
General	\$	22,074		0		22,074	\$	0	
Total Cash	\$	22,074	\$	0	\$	22,074		0	
Accounts Receivable								0	
Inventory								0	
Accounts Payable								0	
Assets Held for Others							\$	0	

	M.K. Rawlings Elementary School								
	Ba	Cash Balances July 1, 2008		Cash Receipts		Cash Disburse- ments		alances 2 30, 2009	
Classes Departments Trusts General	\$	262 1,841 10,402 7,418	\$	1,048 3,271 15,400 941	\$	1,006 1,485 14,288 4,533	\$	304 3,627 11,514 3,826	
Total Cash	\$	19,923	\$	20,660	\$	21,312		19,271	
Accounts Receivable								16	
Inventory								0	
Accounts Payable								(28)	
Assets Held for Others							\$	19,259	

	Chester Shell Elementary School								
		Cash		Cash					
	Ba	lances	Cash		Disburse-		Balances		
	July	1, 2008	R	eceipts	1	ments	June	30, 2009	
Departments	\$	1,540	\$	4,461	\$	2,994	\$	3,007	
Trusts		1,039		5,672		5,882		829	
General		3,388		4,721		2,882		5,227	
Total Cash	\$	5,967	\$	14,854	\$	11,758		9,063	
Accounts Receivable								0	
Inventory								0	
Accounts Payable								0	
Assets Held for Others							\$	9,063	

	William S. Talbot Elementary School								
		Cash Balances July 1, 2008		Cash Receipts		Cash Disburse- ments		alances 2 30, 2009	
Classes Clubs Departments Trusts	\$	6,847 86 7,229 32,144	\$	25,379 0 2,327 9,009	\$	26,519 0 4,333 23,029	\$	5,707 86 5,223 18,124	
General		57,083		13,234		3,644		66,673	
Total Cash	\$	103,389	\$	49,949	\$	57,525		95,813	
Accounts Receivable								191	
Inventory								0	
Accounts Payable								(55)	
Assets Held for Others							\$	95,949	

	Myra Terwilliger Elementary School								
	В	Cash Balances July 1, 2008		Cash Receipts		Cash Disburse- ments		alances 2 30, 2009	
Classes Clubs Departments Trusts General	\$	1,086 297 1,385 7,261 28,428	\$	3,711 0 809 11,650 40,398	\$	3,624 0 213 11,421 39,723	\$	1,173 297 1,981 7,490 29,103	
Total Cash	\$	38,457	\$	56,568	\$	54,981		40,044	
Accounts Receivable								161	
Inventory								0	
Accounts Payable								0	
Assets Held for Others							\$	40,205	

	Waldo Community School								
		Cash							
	В	alances		Cash	Disburse-		Balances		
	Jul	y 1, 2008	R	eceipts	1	ments	June	30, 2009	
Departments	\$	4,836	\$	8,046	\$	6,087	\$	6,795	
Trusts		2,092		7,840		7,085		2,847	
General		14,883		6,865		2,920		18,828	
Total Cash	\$	21,811	\$	22,751	\$	16,092		28,470	
Accounts Receivable								764	
Inventory								0	
Accounts Payable								0	
Assets Held for Others							\$	29,234	

	Kimball Wiles Elementary School							
	В	Cash alances y 1, 2008	F	Cash Receipts	Di	Cash isburse- ments		alances 2 30, 2009
Classes Clubs Departments Trusts General	\$	6,883 1,136 5,646 15,154 10,369	\$	14,678 0 23,540 50,200 19,397	\$	17,429 585 20,520 41,618 6,374	\$	4,132 551 8,666 23,736 23,392
Total Cash	\$	39,188	\$	107,815	\$	86,526		60,477
Accounts Receivable								121
Inventory								0
Accounts Payable								(86)
Assets Held for Others							\$	60,512

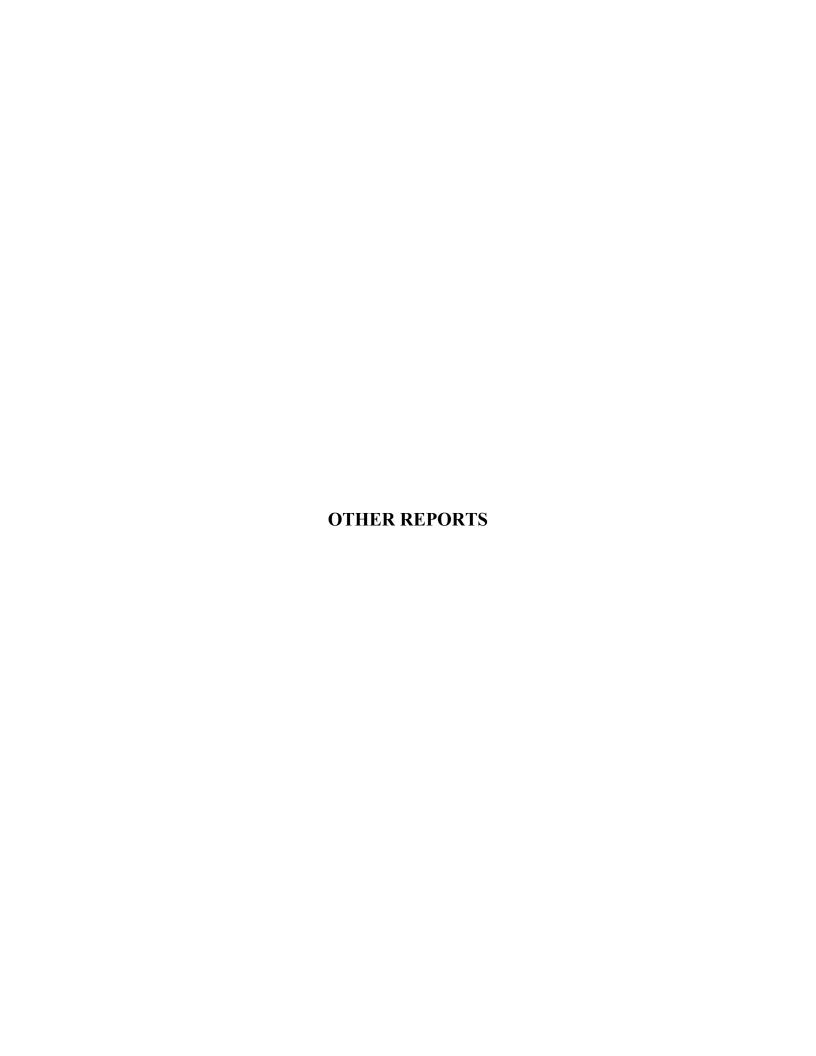
	Joseph Williams Elementary School								
	В	Cash Balances July 1, 2008		Cash Receipts		Cash Disburse- ments		alances 2 30, 2009	
Classes Departments Trusts General	\$	0 1,952 13,956 4,501	\$	13,236 6,230 54,668 9,183	\$	13,230 2,257 48,487 4,188	\$	6 5,925 20,137 9,496	
Total Cash	\$	20,409	\$	83,317	\$	68,162		35,564	
Accounts Receivable								894	
Inventory								0	
Accounts Payable								(1,012)	
Assets Held for Others							\$	35,446	

	Anchor Center/Sidney Lanier Center								
	Cash								
	Balances	Cash	Disburse-	Balances June 30, 2009					
	July 1, 2008	Receipts	ments						
D	Φ 026	Φ 4.550	Φ 150	Φ 5.244					
Departments	\$ 936	\$ 4,558	\$ 150	\$ 5,344					
Trusts	25,158	11,415	8,772	27,801					
General	15,578	3,876	12,127	7,327					
Total Cash	\$ 41,672	\$ 19,849	\$ 21,049	40,472					
Accounts Receivable				0					
Inventory				0					
Accounts Payable				0					
Assets Held for Others				\$ 40,472					

	Camp Crystal Lake								
	Cash Balances July 1, 2008		Cash Receipts		Cash Disburse- ments		Balances June 30, 2009		
Departments Trusts General	\$	338,851 54,076 1,711	\$	648,201 39,217 15,991	\$	532,170 654 15,978	\$	454,882 92,639 1,724	
Total Cash	\$	394,638	\$	703,409	\$	548,802		549,245	
Accounts Receivable								2,920	
Inventory								1,685	
Accounts Payable								(26,037)	
Assets Held for Others							\$	527,813	

		Fearnside Family Services Center								
	Cash Balances July 1, 2008		Cash							
			Cash Receipts		Disburse- ments		Balances June 30, 2009			
Trusts	\$	22,025	\$	5,226	\$	6,526	\$	20,725		
General		2,422		0		0		2,422		
Total Cash	\$	24,447	\$	5,226	\$	6,526		23,147		
Accounts Receivable								0		
Inventory								0		
Accounts Payable								(857)		
Assets Held for Others							\$	22,290		

	Camp Crystal Lake								
	Cash Balances July 1, 2008		Cash Receipts		Cash Disburse- ments		Balances June 30, 2009		
Departments Trusts General	\$	338,851 54,076 1,711	\$	648,201 39,217 15,991	\$	532,170 654 15,978	\$	454,882 92,639 1,724	
Total Cash	\$	394,638	\$	703,409	\$	548,802		549,245	
Accounts Receivable								2,920	
Inventory								1,685	
Accounts Payable								(26,037)	
Assets Held for Others							\$	527,813	





REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

School Board of Alachua County Alachua County, Florida

We have audited the statement of fiduciary net assets of the Alachua County Public Schools Internal Accounts (the Internal Accounts) as of June 30, 2009, and have issued our report thereon dated September 30, 2009. Our report on the financial statement included a paragraph explaining that the financial statement includes only the fiduciary net assets of the Internal Accounts and does not include other fiduciary net assets of the School Board of Alachua County. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

Internal Control Over Financial Reporting

In planning and performing our audit, we considered the Internal Accounts' internal control over financial reporting as a basis for designing our audit procedures for the purpose of expressing our opinion on the financial statement, but not for the purpose of expressing an opinion on the effectiveness of the Internal Accounts' internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of the Internal Accounts internal control over financial reporting.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph and was not designed to identify all deficiencies in internal control over financial reporting that might be deficiencies, significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control over financial reporting that we consider to be material weaknesses, as defined above. However, as discussed below, we identified a deficiency in internal control over financial reporting that we consider to be a significant deficiency. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Certified Public Accountants

REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

(Concluded)

Internal Control Over Financial Reporting (*Concluded***)**

■ Segregation of Duties

One of the tenants of sound internal control is the segregation of incompatible duties among employees. The basic premise is that to minimize control issues, duties should be segregated among employees so that individuals do not perform all of the accounting functions for a single area. During our audit of the internal accounts, we identified instances where the bookkeeper is the sole individual responsible for receiving cash, depositing cash, and recording transactions into the general ledger. This condition is common across internal accounts in school districts across the state of Florida and is not unique to the School Board of Alachua County (the School Board). The School Board has recognized this weakness and has established and implemented controls to mitigate this risk, including monthly review and approval of the principal's report and the bank reconciliation by each principal and the Finance Department.

We recommend that the District continue its existing efforts to mitigate the segregation of duties issue and continue to emphasize the importance of controls over cash receipting and bank deposits.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Internal Accounts' financial statement is free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

We noted certain matters that we reported to management in the accompanying management letter dated September 30, 2009.

The School Board's response to the findings identified in our audit is described in the accompanying management's response. We did not audit the School Board's response and, accordingly, we express no opinion on it.

This report is intended solely for the information and use of the School Board of Alachua County and its management, and is not intended to be and should not be used by anyone other than these specified parties.

September 30, 2009 Gainesville, Florida

Purvis, Gray and Company, LLP



MANAGEMENT LETTER

School Board of Alachua County Alachua County, Florida

We have audited the financial statement of the Alachua County Public Schools Internal Accounts (the Internal Accounts) as of and for the year ended June 30, 2009, and have issued our report thereon dated September 30, 2009.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. We have issued our report on internal control over financial reporting and compliance and on other matters based on an audit of the financial statement performed in accordance with *Government Auditing Standards* dated September 30, 2009. Disclosures in that report, if any, should be considered in conjunction with this management letter.

Additionally, our audit was conducted in accordance with the provisions of Chapter 10.800, *Rules of the Auditor General*, which govern the conduct of the Internal Accounts audits performed in the state of Florida, and require that certain items be addressed in this letter:

Section 10.804(1)(f)1., *Rules of the Auditor General*, requires that we determine whether or not corrective actions have been taken to address significant findings and recommendations made in the preceding annual financial audit report. Corrective actions were taken to address significant findings and recommendations made in the preceding financial audit report, except as noted below under the heading Prior Year Findings and Recommendations.

■ Prior Year Findings and Recommendations

Investments

The Department of Education allows internal funds, which are temporarily idle, to be invested pursuant to policies of the School Board using any medium of investment legal for public funds, which may not exceed insurance protection or other legal collateral limits. We noted during our audit that the majority of idle cash that is invested, is invested in certificates of deposits and savings accounts. During the audit, it was revealed that in several instances the interest was not being properly recorded on the certificates of deposits. Each school is allowed to make their own investment decisions. Additionally, the diversity that is created makes it difficult to monitor the interest and ensure the Internal Account's are receiving the money it is due. We recommend revising the Internal Account's Investment Policy to either: (1) centralize the investment process so all investments are made and monitored by qualified staff, or (2) include specific types and terms of investments so as to allow for easier monitoring by the Finance Department.

Certified Public Accountants

P.O. Box 23999 • 222 N.E. 1st Street • Gainesville, Florida 32602 • (352) 378-2461 • FAX (352) 378-2505

Laurel Ridge Professional Center • 2347 S.E. 17th Street • Ocala, Florida 34471 • (352) 732-3872 • FAX (352) 732-0542

443 East College Avenue • Tallahassee, Florida 32301 • (850) 224-7144 • FAX (850) 224-1762

2201 Cantu Court, Suite #100 • Sarasota, Florida 34232 • (941) 379-2800 • FAX (941) 379-2899

MEMBERS OF AMERICAN AND FLORIDA INSTITUTES OF CERTIFIED PUBLIC ACCOUNTANTS

MEMBER OF AMERICAN INSTITUTE OF CERTIFIED PUBLIC ACCOUNTANTS PRIVATE COMPANIES AND S.E.C. PRACTICE SECTIONS

MANAGEMENT LETTER

(Continued)

■ Prior Year Findings and Recommendations (Concluded)

• Investments (Concluded)

In addition, we noted at a number of schools where monies were not being invested during the year. Therefore, no interest was being earned on these funds.

• Preapproval of Purchases

Per School Board Policies and Procedures, a purchase order shall be issued and manually signed and dated by the principal or his/her appointed designee and, in some instances, by the School Board's purchasing department, to initiate the purchase of any and all equipment, supplies, materials, and services. During our audit, several instances were noted where this policy was not followed. This process helps to ensure that no purchases are made where adequate resources may not be available to fund that purchase. We recommend that the principals, as the persons ultimately responsible for all purchases, encourage teachers/sponsors to obtain and file purchase orders prior to any purchases being made.

• Timely Deposit of Receipts

Per the *Financial and Program Cost Accounting and Reporting for Florida Schools* manual (the Redbook) incorporated into rule by reference in Rule 6A-1.001, Florida Administrative Code, pursuant to the requirements of Sections 237.01 and 237.02, F.S., funds collected must be deposited within five working days after receipt. We noted during our audit, several instances where deposits were not made within the allotted time frame. We recommend that deposits be made in accordance with the procedures specified in the Redbook.

• Receipts for Collections More Than \$25.00

Per School Board District Policies and Procedures, students shall be issued receipts for payments for future delivery of materials or services costing more than \$25.00. During testing of cash receipts, it was noted in some instances that no receipt was issued where the teacher collected \$25.00 or more and did not issue a prenumbered receipt.

Journal Entries

Journal entries needed for Internal Accounts are made by authorized parties in the Finance Department as needed. There is currently no secondary review and approval of journal entries that are made. In addition, written documentation and explanation to support certain journal entries were not always maintained. The lack of a secondary review and supporting documentation could result in unintentional errors. We recommend that all journal entries be reviewed and approved by someone other than the preparer, and that documentation and explanation be provided for all journal entries.

Section 10.804(1)(f)2., *Rules of the Auditor General*, requires that we comment as to whether the Internal Accounts have met one or more of the conditions described in Section 218.503(1), Florida Statutes, and identification of the specific conditions met. The Internal Accounts have not met any of the conditions described in Section 218.503(1).

Section 10.804(1)(f)3., *Rules of the Auditor General*, requires our audit to include a review of the provisions of Section 218.415, Florida Statutes, regarding the investment of public funds. In connection with our audit, we determined that the Internal Accounts complied with Section 218.415, Florida Statutes, regarding the investment of public funds.

MANAGEMENT LETTER (Continued)

Section 10.804(1)(f)4., *Rules of the Auditor General*, requires that we address in the management letter any recommendations to improve the Internal Accounts' financial management. Our recommendations are as follows:

■ General Findings in the Current Year

• Safekeeping of Money

Per School Board Policies and Procedures, money should be kept in the school safe/vault at all times except when actual collection is being made or when doing so would not be practical. During the audit, it was noted in several instances that this policy was not being followed. In one instance, cash that was kept overnight or for a prolonged period was kept in a locked cabinet. However, the key to the cabinet is kept in an unopened drawer in the Bookkeeper/Executive Assistant's office. In another instance, it was noted that sometimes teachers were not handing the bookkeeper the money. Instead they were leaving it in her inbox or sending students to the office with it. Additionally, it was reported that cash kept in a teacher's unlocked office drawer turned up missing. We recommend that the bookkeeper store keys in a more secure manner and that teachers follow School Board policies when taking money to the bookkeeper, thus, preventing outside parties from having potential access to monies collected.

• Supporting Documentation

Per School Board Policies and Procedures, evidence supporting all receipts/disbursements must be kept on file. During our audit, several instances were noted where this policy was not followed. This process helps to ensure that there is evidence to attest to the authenticity, accuracy and authority of the financial transaction. We recommend that adequate supporting documentation be kept for all transactions.

Receipt Books

Per School Board Policies and Procedures, the bookkeeper must maintain a control of receipt books and of all types of receipt books issued to teachers, other employees, and students, using the Log/Record of Teacher/Departmental Receipts Books Issued, or other specified log form. Any receipt book used must have been approved by the Chief Financial Officer. Outstanding receipt books of all types shall be recalled at the end of the activity or the school year for inventory and for availability for audit by the internal accounts department and/or designated auditor. During our audit, there were several instances where receipt books were missing from inventory at June 30, 2009.

■ Specific Findings Found at Individual Schools

• Alachua Elementary

Per School Board Policies and Procedures, obligations for services shall be paid only upon receipt of the itemized invoice or receipt with the document signed and dated by the department head or responsible employee of the area affected, certifying receipt of merchandise or service. We noted during testing of cash disbursements that this policy was not always followed, as there was an instance where an invoice was missing a signature by the appropriate personnel. Proper implementation of this policy ensures that goods have been received or services have been rendered before an obligation is paid. We recommend that the principal, as the person ultimately responsible for all purchases, place an increased emphasis on the review and approval of invoices prior to payment.

MANAGEMENT LETTER (Continued)

Specific Findings Found at Individual Schools (Concluded)

• Howard W. Bishop Middle

Per School Board Policies and Procedures, purchases for a school or for any group within a school shall not exceed the cash resources without prior approval of the Deputy Superintendent in charge of business services or his/her designee. It was noted during the audit that a number of subaccounts had deficit balances as of June 30, 2009.

• F.W. Buchholz High

Per School Board Policies and Procedures, pre-numbered tickets shall be used for activities, events, or admissions. It was noted that tickets for the annual prom were assigned and entered in numerical sequence as tickets were sold. We recommend that pre-numbered prom tickets be used.

• Eastside High

Per School Board Policies and Procedures, purchases for a school or for any group within a school shall not exceed the cash resources without prior approval of the Deputy Superintendent in charge of business services or his/her designee. It was noted that an invoice payable caused the School's obligations to exceed its resources by \$13,629.83.

• Hawthorne High School

It was noted during the audit that the bookkeeper signed the Principal's name to invoices to evidence approval for payment. We recommended that the Principal sign all invoices to evidence approval for payment.

Section 10.804(1)(f)5., *Rules of the Auditor General*, requires that we address violations of laws, regulations, contracts or grant agreements, or abuse that have occurred, or are likely to have occurred, that have an effect on the determination of financial statement amounts that is less than material but more than inconsequential. In connection with our audit, we did not have any such findings.

Section 10.804(1)(f)6., Rules of the Auditor General, provides that the auditor may, based on professional judgment, report the following matters that are inconsequential to the determination of the financial statement amounts, considering both quantitative and qualitative factors: (1) violations of laws, regulations, contracts or grant agreements, or abuse that have occurred, or are likely to have occurred; (2) control deficiencies that are not significant deficiencies, including, but not limited to: (a) improper or inadequate accounting procedures, (b) failures to properly record financial transactions, and (c) inaccuracies, shortages, defalcations, and instances of fraud discovered by, or that come to the attention of, the auditor. In connection with our audit, we did not have any such findings.

Section 10.804(1)(f)7a., *Rules of the Auditor General*, requires that we include a statement as to whether or not financial condition assessment procedures were applied. This shall include recommendations addressing deteriorating financial conditions disclosed pursuant to section 218.503(1), Florida Statutes. This did not apply to the Internal Accounts.

Purvis, Gray and Company, LLP

MANAGEMENT LETTER (Concluded)

Pursuant to Chapter 119, Florida Statues, this management letter is a public record and its distribution is not limited. Auditing standards generally accepted in the United States of America require us to indicate that this letter is intended solely for the information and use of the School Board of Alachua County, management and the State of Florida, and is not intended to be and should not be used by anyone other than these specified parties.

September 30, 2009

Gainesville, Florida

BOARD MEMBERS Virginia S. Childs F. Wesley Eubank Tina Pinkoson Eileen F. Roy Barbara J. Sharpe



Kirby-Smith Administration Center 620 East University Avenue Gainesville, Florida 32601-5498 www.sbac.edu (352) 955-7300 Fax (352) 955-6700 Suncom 625-7300 Suncom Fax 625-6700

SUPERINTENDENT OF SCHOOLS

W. Daniel Boyd, Jr., Ed.D.

September 30, 2009

Dear Purvis Gray & Company:

We appreciate your completion of the internal accounts audit for the fiscal year ending June 30, 2009. We agree with the recommendation to continue existing efforts to mitigate the segregation of duties issue and continue to emphasize the importance of internal controls over cash receipting and bank deposits. We will continue to review procedures to reduce our risk. We also concur with the findings and recommendations listed in the Management Letter. We have communicated each concern with the principals and will continue to review our policies and procedures in regards to these concerns.

Sincerely,

Scott Ward

Chief Financial Officer