

TAPE TO CARTON **T**
 Alachua County Public Schools
 Instructional Media Services
Delivery Receipt

To: _____
School or Department

<i>No. Pkgs. or No. Boxes</i>	<i>Description</i>

Picked up at IMS: _____
Signature *Date*

Delivered by: _____
Signature *Date*

Received by: _____
Signature *Date*

Form No.: IMS-819-002 – Delivery Receipt White - IMS
 New Date: 8/1/18 Canary – Warehouse
- Retain 3 Years - Pink – School/Dept.