

# SUPPLEMENT PERFORMANCE RESPONSIBILITIES

**TITLE:** School Psychologist

**QUALIFICATIONS:** Eligible for Department of Education certification as a School Psychologist; a Licensed School Psychologist; or a Licensed Psychologist.

**REPORTS TO:** Supervisor of Guidance/Student Support Services

**SUPERVISES:** N/A

**JOB GOAL:** To provide a quality program of psychological services to the students; to assist teachers and administrators in making decision about students.

**PERFORMANCE RESPONSIBILITIES:**

- Consults with administrators, parents, teachers and students. Develops intervention strategies.
- Administers and interprets psychological and/or educational batteries.
- Writes psychological reports.
- Attends staffing and other school conferences related to planning a program for individual students.
- Participates in, develops and/or conducts in-service educational programs.
- Provides individual and group counseling services and consultation referral services.
- Participates as a member of the individual school educational planning team and coordinates data in making recommendations and decisions about children.

**TERMS OF EMPLOYMENT:** 196 Days – Teacher Contract

**EVALUATION:** By Supervisor of Guidance/Student Support Services

Approved by: \_\_\_\_\_ Date: \_\_\_\_\_  
(Supervisor of Guidance/Student Support Systems)

Reviewed and agreed to by: \_\_\_\_\_ Date: \_\_\_\_\_  
(PRINT – Employee’s Name)

Reviewed and agreed to by: \_\_\_\_\_ Emp. ID #: \_\_\_\_\_  
(Employee’s Signature)

**IRS REGULATIONS REQUIRE A WITHHOLDING RATE OF 28%  
ON ALL SUPPLEMENTAL PAY AS OF JANUARY 1, 1994.**

Form Number: PER 213.001  
New Date: 5/19/14