

Alachua County Public Schools
 Career & Technical Education
Industry Certification
Stipend Payroll Report
Documentation Form

School: _____ Date(s) of Activity: _____

Employee Name: _____ Employee ID: _____

Activity Date	Session Time	Activity Name	Total Time of Each Session
EXAMPLE			
March 4, 2017	7-9 pm	Workshop	2 hours
Total Hours			

Coding:

FUND	CENTER	OBJECT	FUNCTION	PROGRAM	PROJECT
100	School Number	120	6300	000	Call CTE Office for Specific Project number @ 955-6848

 Employee Signature Date

This document to be kept on file at the school.