

# SUPPLEMENT PERFORMANCE RESPONSIBILITIES

**TITLE:** Chorus Sponsor (High School)

**REPORTS TO:** Principal

**SUPERVISES:** Students

**JOB GOAL:** Plan, coordinate and conduct choral music activities for high school students that may occur during and after normal work day. Maintain a close working relationship with parents of choral students.

A supplement is to be paid for participation of at least 4 documented choral activities on beyond the school day. If less than 4 activities are documented, the supplement amount will be prorated based on the number of documented activities.

## LIST FOUR MUSIC ACTIVITIES BEYOND THE SCHOOL DAY:

1. \_\_\_\_\_  
(Event) (Date) (Time)
2. \_\_\_\_\_  
(Event) (Date) (Time)
3. \_\_\_\_\_  
(Event) (Date) (Time)
4. \_\_\_\_\_  
(Event) (Date) (Time)

### EMPLOYMENT TERMS

(Please choose one)

Ten Months: \_\_\_\_\_ Full Time: \_\_\_\_\_ \*Part Time: \_\_\_\_\_

\* Part time teachers are eligible for the full supplement if they participate in 4 activities beyond the school day.

**EVALUATION:** Principal

Approved by: \_\_\_\_\_ Date: \_\_\_\_\_  
(Fine Arts, Curriculum Specialist)

Approved by: \_\_\_\_\_ Date: \_\_\_\_\_  
(Principal's Signature/School Name)

Agreed to by: \_\_\_\_\_ Date: \_\_\_\_\_  
(Employee's Signature)

Employee's Name: \_\_\_\_\_ Emp. ID #: \_\_\_\_\_  
(Please Print Name)

IRS REGULATIONS REQUIRE A WITHHOLDING RATE OF 28% ON ALL SUPPLEMENTAL PAY AS OF JANUARY 1, 1994.

Form Number: PER 213.001

Revised Date: 05/07/15