## District Advisory Council – Subcommittee Superintendent Search Approved Minutes April 22, 2014

The School Board of Alachua County *District Advisory Council Subcommittee for the Superintendent Search,* was called to order by Chairman Janine Plavac at 5 p.m. in Conference Room E of the Kirby-Smith Center, 620 East University Avenue, Gainesville, Florida.

The following subcommittee members were present:

- 1. Janine Plavac, Chairman (High School teacher)
- 2. Cynthia Chestnut (Gainesville Community Member) Board-appointed
- 3. Sarah Freedman (Middle School parent) (Left at 5:34 p.m.)
- 4. Sue Legg (Gainesville Community Member) **Board-appointed**
- 5. Rick Nesbit Arrived at 5:04 p.m. (Alachua Community Member) Board-appointed
- 6. Aimee Oelrich Arrived at 5:03 p.m. (Business leader/parent) Board appointed
- 7. Clay Reddick (Middle School teacher)
- 8. Sherry Sakai (Elementary School teacher)
- 9. Donna Sheffield (High School teacher) (Arrived at 5:55 P.M.)

DAC Members absent: Adam Boukari and Scott Costello Staff members present: Rose Ramos, Secretary.

WELCOME	Chairman Plavac called the meeting to order and thanked everyone for attending.	
APPROVAL OF MINUTES	<u>Motion by</u> Ms. Sakai	Seconded by Mr. Nesbit
	Moved to approve the minutes of the April 15, 2014, DAC Subcommittee meeting.	
	The question was called.	Upon Vote: Motion passed unanimously
DISCUSS LOGISTICS OF THE INTERVIEW PROCESS	<ul> <li>Chairman Plavac reported to DAC members that Superintendent finalist Dr.</li> <li>Robert Bolden has withdrawn his name from consideration for personal reasons. The current finalists are as follows: <ol> <li>Mark Rendell</li> <li>Fred Heid</li> <li>Owen Roberts</li> <li>James Browder</li> </ol> </li> </ul>	
	Ms. Plavac stated that the dates have been scheduled for the DAC Interviews at 5 p.m. on the following dates: May 5, 6, 13, 15 and 22.	
	<ul> <li>DAC Subcommittee members reached the following consensus: <ul> <li>Interviews will be held in Conference Room E.</li> <li>There will be no "Live Stream."</li> <li>Interviews will be recorded and the finalists will be timed.</li> <li>DAC Subcommittee members will submit their observations to the School Board after each candidate interview on a generic Superintendent Interview Template, which Ms. Plavac will develop. (Please note that this will not be the final submission but a working draft with DAC observations/comments until formal presentation to the School Board June 3.)</li> </ul> </li> </ul>	

	<ul> <li>Each member will receive copies of the interview template.</li> <li>Members reviewed the Superintendent Interview Template and made some suggestions to include the following categories: Fiscal Management and the addition of Innovation, following Initiative.</li> </ul>
APPROVAL/DISCUSSION OF QUESTIONS FOR FINALISTS	Each Subcommittee member shared their questions and member suggestions were presented. Following discussion, all questions and the interview format was finalized.
NEXT MEETING	The next meeting of the DAC Subcommittee will be held on Thursday, May 29, 2014, 5 p.m., to review the final report for presentation to the Board on June 3. The full DAC Committee will meet on Monday, June 2, 2014, to share the report with the entire committee prior to Board presentation.
ADJOURN	The meeting adjourned at 6:05 p.m.