

BOARD MEMBERS

Tina Certain
Diyonne McGraw
Sarah Rockwell, Ph.D.
Leannetta McNealy, Ph.D.
Kay Abbitt



District Office
620 East University Avenue
Gainesville, Florida
32601-5498

www.sbac.edu
(352) 955-7300

SUPERINTENDENT OF SCHOOLS

Shane L. Andrew, Superintendent

Mission Statement: We are committed to the success of every student!

August 2023

Dear Family:

We would like to welcome you and your child to the Title I Schoolwide Program. Title I is the largest federal program in the United States, which offers assistance to education. Alachua County Public Schools uses its funds to provide supplemental instructional support for students who attend schools that qualify for Title I funding.

The School Board of Alachua County recognizes that a child's education is a responsibility shared by the school and family. To support the goal to educate all students effectively, the school and family must work in close collaboration with one another. We look forward to seeing you at meetings, workshops, conferences, and activities planned for this year.

Families may request information by contacting the principal of the school or the Title I District Office regarding the professional qualifications of the student's classroom teachers including:

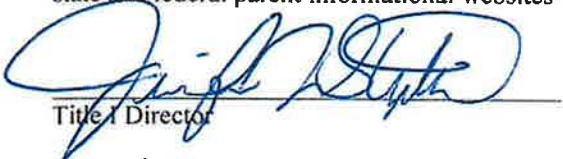
- (a) whether a teacher has met State qualification and licensing criteria for the grade levels and subject areas in which the teacher provides instruction;
- (b) whether the teacher is teaching under emergency or other provisional status through which State qualification of licensing criteria have been waived;
- (c) the baccalaureate degree major of the teacher and other graduate degree major or certification held by the teacher, and the field of discipline of the certification or degree; and
- (d) whether the child is provided services by paraprofessionals and, if so, their qualifications.

In addition to the information that families may request as outlined above, a school that receives Title I funds shall provide to each individual family:

- (a) information on the level of achievement of the child in each of the State academic assessments; and
- (b) timely notice that the child has been assigned, or has been taught for four or more consecutive weeks by a teacher who is not state certified.

I understand that by signing and returning this letter, I have received and reviewed this Parent's Rights letter, the School Parent & Family Engagement Plan, and the Home-School Compact.

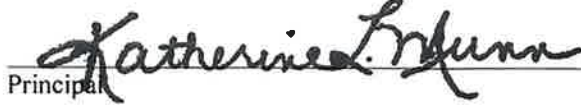
I also received information on how to access the District Parent Family Engagement Plan, Title I Complaint Procedure, and local, state and federal parent informational websites via <https://www.sbac.edu/title1>.



Title I Director

Wiles

School



Principal

Classroom Teacher

Parent/Guardian Signature Date

Name of Child Grade

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Agosto 2023

Estimada Familia:

Deseamos darle la bienvenida a usted y a su hijo al Programa Título I. El Título I es el programa federal más extenso de los Estados Unidos que ofrece asistencia en la educación. Las Escuelas Públicas del Condado de Alachua utilizan sus fondos para brindar apoyo educativo complementario a los estudiantes que asisten a escuelas que califican para recibir fondos del Título I.

La Junta Escolar del Condado de Alachua reconoce que la educación de un niño es una responsabilidad compartida por la escuela y la familia. Para apoyar la meta de educar a todos los estudiantes de manera efectiva, la escuela y la familia deben trabajar en una estrecha colaboración entre sí. Esperamos verlos en las reuniones, talleres, conferencias y actividades planificadas para este año.

Las familias pueden solicitar información comunicándose con el director de la escuela o la Oficina de Título I del distrito con respecto a las calificaciones profesionales de los maestros del salón de clases del estudiante, incluyendo:

- (a) si un maestro ha cumplido con los criterios estatales de calificación y licencia para los niveles de grado y las materias en las que el maestro brinda instrucción;
- (b) si el maestro está enseñando bajo estado de emergencia u otro estado provisional a través del cual se le ha eximido de la calificación estatal de criterios de licencia;
- (c) la especialidad de la licenciatura del maestro y otra especialidad de posgrado o certificación que posea el maestro, y el campo de disciplina de la certificación o título; y
- (d) si el niño recibe servicios de paraprofesionales, y de ser así, las calificaciones de éstos.

Además de la información que las familias pueden solicitar como se describe anteriormente, una escuela que recibe fondos del Título I deberá proporcionar a cada familia individual:

- (a) información sobre el nivel de logro del niño en cada una de las evaluaciones académicas estatales; y
- (b) aviso oportuno de que el niño ha sido asignado o ha sido instruido durante cuatro o más semanas consecutivas por un maestro que no está certificado por el estado.

Entiendo que al firmar y devolver esta carta, he recibido y revisado esta carta de Derechos de los padres, el Plan de participación de padres y familias de la escuela y el Pacto entre la escuela y el hogar.

También recibí información sobre cómo acceder al Plan de Participación de Padres y Familias del Distrito, el Procedimiento de Querellas del Título I y sitios web informativos locales, estatales y federales para padres,

<https://www.sbac.edu/title1>

Director de Título I

Wiles

Escuela

Director

Katherine Brunn

Maestro

Firma del padre/tutor legal Fecha

Nombre del niño

Grado

TITLE I COMPLAINT PROCEDURE

A "Title I Complaint" is an allegation that the administration has violated a federal or state regulation or guideline pertaining to the Title I program. Administrative procedures for handling complaints are designed to resolve the complaint at the lowest level possible.

Procedure All Title I complaints will be processed as follows:

- A. Title I Complaints should first be addressed to the local school principal. A parent who has a complaint may have a conference with the principal and appropriate school personnel. The principal is expected to make a good faith effort to resolve any differences. Within fifteen (15) calendar days after becoming aware of the complaint, the principal will notify the Director of Title I of the issues under dispute and the action(s) that the school has taken.
- B. If the complaint has not been resolved, the parent may meet with the district's Director of Title I or the designated representative to discuss his or her concerns. The Director will explain to the parent any federal regulation or state guidelines that apply.
- C. Within fifteen (15) calendar days after the conference, the Director will send a written report to the parent that sets forth any agreement or decision reached during the conference. The report will be sent to appropriate persons.
- D. The parent has the right to appeal to the state education agency (SEA) a decision of the local education agency (LEA) within thirty (30) calendar days from the receipt of the written report.

All survey comments of "unsatisfactory" from parents of participating children will be submitted with the district's LEA plan to the SEA.

Titulo I Procedimiento De Quejas Escuelas De Titulo I

Una "Queja De Titulo I" es una alegación quila administración a violado una regulación federal o estatal o directivas negativas al programa de Titulo I. Los procedimientos administrativos para resolver quejas han sido disecados para poder resolverlas al nivel mas bajo posibles.

Procedimiento Todas las quejas del Titulo I van a ser procesadas de la siguiente manera:

- A. Quedas de Titulo I deberían ser dirigidas primero al director de la Escuela local. Un padre/madre que tenga una queja puede tener una conferencia con el director y el personal apropiado de la escuela. Se espera que el director haga un esfuerzo de buela fe para resolver alguna diferencias. En el pizo de 15 días del calendario después detener conocimiento de la queja, el director notificara al director de Titulo I de los temas en disputa y de las acciones tomadas por la escuela.
- B. Si la queja no se ha podios resolver, los padres pueden reunirse con el director de Titulo I del distrito o el represéntate designado para discutir las preocupaciones que ellos tengan. El director les explicara cual quiera ley federal o normas estatales que se aplican a la situación.
- C. En el plazo de 15 días de calendario después de la reunión, el director enviara un informe escrito a los padres que establece el acuerdo o la decisión tomada durante la conferencia previa. El informe se enviara a las personas apropiadas.
- D. Los padres tienen el derecho de apelar la decisión a la agencia estatal de educación (SEA) la decisión de la agencia local (LEA) en el plazo de 30 días de calendario desde la recepción del informe escrito.

Todos los comentarios « insatisfactorios » en las encuves pas de los padres de los niños participantes se presentaza con el plan del distrito (Agencia local – LEA) a la agencia estatal de educación (SEA).

Principal's Attestation
To Meet the Requirements of the *Every Student Succeeds Act*
Regarding "Teacher and Para Professional Qualification"

Directions: The Every Student Succeeds act requires that the principal of each school with a Title I program attests annually in writing as to whether the school is in compliance with the requirements of Section 1112(e) of the law. These requirements are as follows:

1. Each teacher hired and teaching in a program supported with Title I, Part A funds (all teachers in a School-wide program) must have a Florida Teaching Certificate in the subject areas they are assigned to teach.
2. All paraprofessionals, regardless of hiring date, must meet the Highly Qualified status by having one of the following:
 - a. 60 college credit hours
 - b. A passing score on the assessment for paraprofessionals.
3. No paraprofessional may be assigned a duty inconsistent with the requirements of Section 1112; i.e.
 - a. Each instructional paraprofessional must work under the direct supervision and in close and frequent physical proximity to a state-certified public-school teacher.
 - b. No paraprofessional may provide services during a time when a student would otherwise be receiving direct instruction from a teacher.
 - c. Paraprofessionals may be assigned only limited duties consistent with those assigned to similar personnel.

Please fill in the requested information and check the appropriate box below. If you check that your school "is not yet" in compliance, please indicate the reason(s) for this.

I, Katherine Munn hereby attest that Wiles Elementary :
 (Principal's Name) (School Name)

Is in compliance with the requirements of Section 1112 of the *Every Student Succeeds Act*.

Is not yet in compliance with the requirements of Section 1112 of the *Every Student Succeeds Act*.

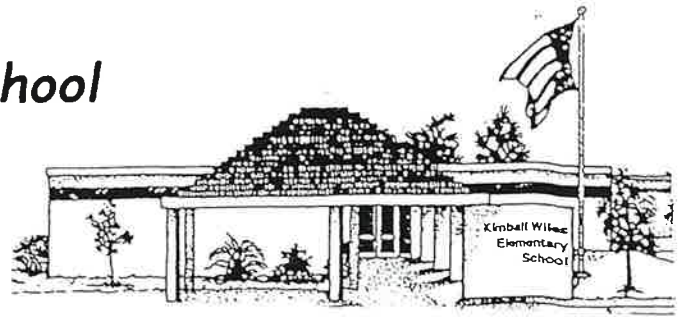
If not in compliance, please explain each occurrence:

<u>Working on ESOL:</u>	<u>Working on ESOL/ Reading/</u>
<u>Taylor Bushman Raven Simon</u>	<u>Elementary Education:</u>
<u>Hania Ruiz Ariana Vidal</u>	<u>Debra Hall</u>
<u>Jennie Golowenski Sarahy Williams</u>	
<u>Tammy Read Susie Pawlaczyk</u>	

Signature of Principal: Katherine Munn Date: 9/6/23

Kimball Wiles Elementary School

4601 SW 75th Street
Gainesville, Florida 32608
(352) 955-6955 FAX (844) 576-2606
wiles@gm.sbac.edu www.sbac.edu/wiles



9/5/2023

Dear Parents/Guardians;

Alachua County Public Schools complies with federal and state law concerning the requirements of teacher certification requirements (ESSA sec. 1112(c). This letter is notification that your child has been taught for four or more consecutive weeks by a teacher who has not met applicable state certification or licensure requirements at the grade level and/or subject level area in which they have been assigned to teach.

A State Certified Teacher is one who:

1. Has obtained a Bachelor's degree or higher,
2. Has obtained a Florida Teaching Certificate in the subject areas he/she is assigned to teach.

As of the date of this letter, your child's teacher Ms. Bushman

has obtained a Bachelor's degree or higher but has not yet obtained a Florida Teaching Certificate for ESOL.

He/she is, however, currently working to obtain the required credentials and we have full confidence in his/her ability to teach effectively in this assignment.

We want to stress to you that your child's teacher has met the requirements as a "qualified instructor" as defined in State Board of Education Rule 6A-1.0503.

If you have any questions regarding the qualifications of your child's teacher, please feel free to contact the school principal. For additional information about the state's certification and licensure teacher requirement, please visit the following webpage:

Florida Department of Education Educator Certification	http://www.fldoe.org/teaching/certification
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Sincerely,

Kimball Wiles Elementary School

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A State Certified Teacher is one who:

1. Has obtained a Bachelor's degree or higher,
2. Has obtained a Florida Teaching Certificate in the subject areas he/she is assigned to teach.

As of the date of this letter, your child's teacher Mrs. Simon

has obtained a Bachelor's degree or higher but has not yet obtained a Florida Teaching Certificate for

ESOL

He/she is, however, currently working to obtain the required credentials and we have full confidence in his/her ability to teach effectively in this assignment.

We want to stress to you that your child's teacher has met the requirements as a "qualified instructor" as defined in State Board of Education Rule 6A-1.0503.

If you have any questions regarding the qualifications of your child's teacher, please feel free to contact the school principal. For additional information about the state's certification and licensure teacher requirement, please visit the following webpage:

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A State Certified Teacher is one who:

1. Has obtained a Bachelor's degree or higher,
2. Has obtained a Florida Teaching Certificate in the subject areas he/she is assigned to teach.

As of the date of this letter, your child's teacher Ms. Williams

has obtained a Bachelor's degree or higher but has not yet obtained a Florida Teaching Certificate for

ESOL

He/she is, however, currently working to obtain the required credentials and we have full confidence in his/her ability to teach effectively in this assignment.

We want to stress to you that your child's teacher has met the requirements as a "qualified instructor" as defined in State Board of Education Rule 6A-1.0503.

If you have any questions regarding the qualifications of your child's teacher, please feel free to contact the school principal. For additional information about the state's certification and licensure teacher requirement, please visit the following webpage:

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A State Certified Teacher is one who:

1. Has obtained a Bachelor's degree or higher,
2. Has obtained a Florida Teaching Certificate in the subject areas he/she is assigned to teach.

As of the date of this letter, your child's teacher Ms. Golowenski

has obtained a Bachelor's degree or higher but has not yet obtained a Florida Teaching Certificate for

ESOL

He/she is, however, currently working to obtain the required credentials and we have full confidence in his/her ability to teach effectively in this assignment.

We want to stress to you that your child's teacher has met the requirements as a "qualified instructor" as defined in State Board of Education Rule 6A-1.0503.

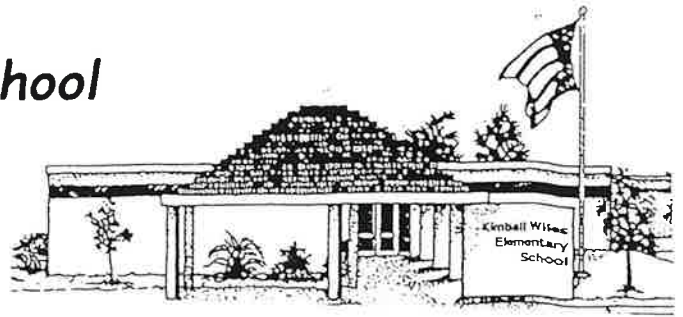
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A State Certified Teacher is one who:

1. Has obtained a Bachelor's degree or higher,
2. Has obtained a Florida Teaching Certificate in the subject areas he/she is assigned to teach.

As of the date of this letter, your child's teacher Mrs. Read

has obtained a Bachelor's degree or higher but has not yet obtained a Florida Teaching Certificate for

ESOL

He/she is, however, currently working to obtain the required credentials and we have full confidence in his/her ability to teach effectively in this assignment.

We want to stress to you that your child's teacher has met the requirements as a "qualified instructor" as defined in State Board of Education Rule 6A-1.0503.

If you have any questions regarding the qualifications of your child's teacher, please feel free to contact the school principal. For additional information about the state's certification and licensure teacher requirement, please visit the following webpage:

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A State Certified Teacher is one who:

1. Has obtained a Bachelor's degree or higher,
2. Has obtained a Florida Teaching Certificate in the subject areas he/she is assigned to teach.

As of the date of this letter, your child's teacher Mrs. Snead

has obtained a Bachelor's degree or higher but has not yet obtained a Florida Teaching Certificate for

Reading

He/she is, however, currently working to obtain the required credentials and we have full confidence in his/her ability to teach effectively in this assignment.

We want to stress to you that your child's teacher has met the requirements as a "qualified instructor" as defined in State Board of Education Rule 6A-1.0503.

If you have any questions regarding the qualifications of your child's teacher, please feel free to contact the school principal. For additional information about the state's certification and licensure teacher requirement, please visit the following webpage:

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1. Has obtained a Bachelor's degree or higher,
2. Has obtained a Florida Teaching Certificate in the subject areas he/she is assigned to teach.

As of the date of this letter, your child's teacher

Ms. Ruiz

has obtained a Bachelor's degree or higher but has not yet obtained a Florida Teaching Certificate for

ESOL

He/she is, however, currently working to obtain the required credentials and we have full confidence in his/her ability to teach effectively in this assignment.

We want to stress to you that your child's teacher has met the requirements as a "qualified instructor" as defined in State Board of Education Rule 6A-1.0503.

If you have any questions regarding the qualifications of your child's teacher, please feel free to contact the school principal. For additional information about the state's certification and licensure teacher requirement, please visit the following webpage:

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A State Certified Teacher is one who:

1. Has obtained a Bachelor's degree or higher,
2. Has obtained a Florida Teaching Certificate in the subject areas he/she is assigned to teach.

As of the date of this letter, your child's teacher Mrs. Vidal

has obtained a Bachelor's degree or higher but has not yet obtained a Florida Teaching Certificate for

ESOL

He/she is, however, currently working to obtain the required credentials and we have full confidence in his/her ability to teach effectively in this assignment.

We want to stress to you that your child's teacher has met the requirements as a "qualified instructor" as defined in State Board of Education Rule 6A-1.0503.

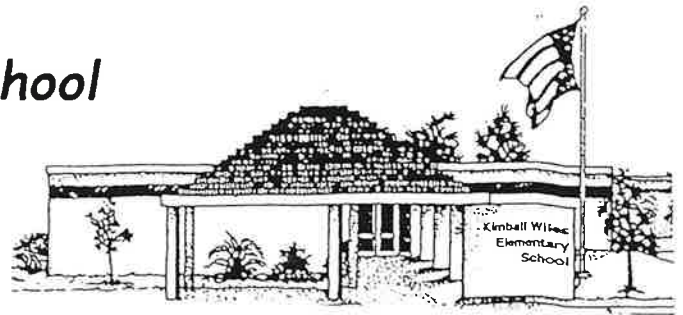
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A State Certified Teacher is one who:

1. Has obtained a Bachelor's degree or higher,
2. Has obtained a Florida Teaching Certificate in the subject areas he/she is assigned to teach.

As of the date of this letter, your child's teacher Mrs. Hall

has obtained a Bachelor's degree or higher but has not yet obtained a Florida Teaching Certificate for

Elementary, ESOL, Reading.

He/she is, however, currently working to obtain the required credentials and we have full confidence in his/her ability to teach effectively in this assignment.

We want to stress to you that your child's teacher has met the requirements as a "qualified instructor" as defined in State Board of Education Rule 6A-1.0503.

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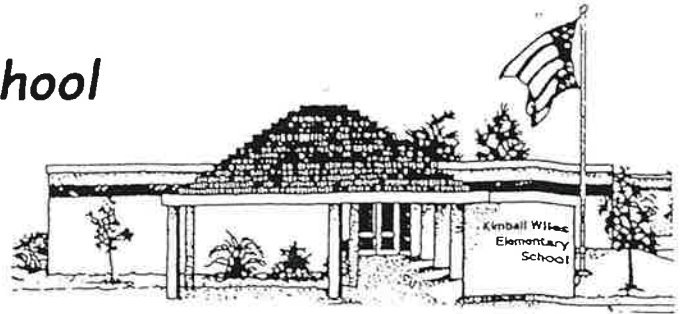
Florida Department of Education Educator Certification	http://www.fldoe.org/teaching/certification
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Sincerely,

A handwritten signature in black ink, appearing to be "Kareem", written in a cursive style.

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2. Has obtained a Florida Teaching Certificate in the subject areas he/she is assigned to teach.

As of the date of this letter, your child's teacher Ms. Pawlaczynk

has obtained a Bachelor's degree or higher but has not yet obtained a Florida Teaching Certificate for

ESOL.

He/she is, however, currently working to obtain the required credentials and we have full confidence in his/her ability to teach effectively in this assignment.

We want to stress to you that your child's teacher has met the requirements as a "qualified instructor" as defined in State Board of Education Rule 6A-1.0503.

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