

BOARD MEMBERS

Tina Certain
Robert P. Hyatt
Leannetta McNealy, Ph.D.
Gunnar F. Paulson, Ed.D.
Eileen F. Roy

SUPERINTENDENT OF SCHOOLS

Karen D. Clarke



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Mission Statement: We are committed to the success of every student!

Half Cent Oversight Committee Meeting
June 5, 2019; 4 p.m.
Conference Room E, District Office

AGENDA

Welcome and introductions

Karen Clarke
Superintendent

Review of Responsibilities and Guidelines
(Approved by School Board 12/18/18)

Alex Rella
Assistant Superintendent
Business Services

Selection of Chair and Vice Chair

Committee

Financial Update

Alex Rella

Presentation of Project Schedule and
Storyboard

John Gilreath
DRMP

Next meeting

Committee

Adjourn

**HALF CENT SURTAX
OVERSIGHT COMMITTEE**

June 5, 2019

SCHOOL CAPITAL OUTLAY SURTAX OVERSIGHT COMMITTEE RESPONSIBILITIES AND GUIDELINES

The half-cent School Capital Outlay Surtax referendum approved by Alachua County voters in November of 2018 includes language requiring oversight by an independent citizens' committee. Alachua County Public Schools is committed to ensuring that all revenues raised through the surtax are spent as indicated in the ballot language (*see below*). Therefore, the School Board of Alachua County formally establishes the School Capital Outlay Surtax Oversight Committee to review and report on the expenditure of the surtax revenues for as long as the surtax remains in effect. The committee will operate under the following conditions:

1. The Oversight Committee shall be made up of no less than twelve members, each of whom will be appointed as outlined below. No member of the Oversight Committee may be an employee of Alachua County Public Schools, nor may any member be in a position of personally profiting from the actions of the Committee. Finally, it is preferred that each member have experience in financial management, construction, or another relevant field.
2. The members will be appointed as follows:
 - a. Five members will be appointed by the individual School Board members;
 - b. One member will be selected by the Superintendent;
 - c. One member will be selected by the Greater Gainesville Chamber of Commerce (Chamber);
 - d. One member will be selected by the Alachua County Education Association (ACEA);
 - e. One member will be appointed by the Alachua County Council Parent Teacher Association (ACCPTA);
 - f. One member will be appointed by Citizens for Strong Schools; and
 - g. Two members will be selected at-large by the School Board through an application process established by the District's Facilities Department.
3. Should membership in the Oversight Committee drop below twelve, a new member or members will be appointed by the appropriate person or organization to complete the current term of the appointment.
4. The School Board, by majority vote, may remove any member who does not meet minimum qualifications, violates the Oversight Committee's bylaws, is unwilling or unable to continue serving, or for other good cause that may raise questions about the integrity of the Oversight Committee. In addition, the chairman of the Oversight Committee shall report to the Superintendent, the School Board, the Chamber, the ACEA, the ACCPTA, and Citizens for Strong Schools, if an Oversight Committee member resigns his or her position, misses more than one meeting within a 12-month span, or otherwise needs to be replaced so that another member may be appointed to complete the current term of the appointment.
5. The term of the Oversight Committee shall be from January 1, 2019 until June 30, 2031, which is six months following the 'sunset' of the surtax. This will allow for the development of a final report on the expenditure of the surtax funds. Individual members shall serve two-year appointments with the first appointment ending on December 31, 2020, but they may be re-appointed more than once. The final appointment shall last an additional six months to allow for completion of the final report of the Oversight Committee.

6. The responsibilities of the Oversight Committee shall be to:
 - a. Elect a chair and vice-chair;
 - b. Establish a meeting schedule;
 - c. Review the expenditure of revenues from the surtax and ask for more information pertaining to the expenditure, if needed;
 - d. Provide a written report to the Superintendent and the School Board regarding the expenditure of surtax revenues on an annual basis; and
 - e. Report to the Superintendent and the School Board chairman in a timely fashion any inconsistencies between the ballot language and the actual expenditure of surtax revenues.

7. The Oversight Committee and its members shall adhere to the following guidelines:
 - a. The chair will conduct all meetings. The vice chair will conduct a meeting in the absence of the chair;
 - b. The chair will create meeting agendas, which shall be provided to each member of the Oversight Committee at least seven days prior to the next meeting;
 - c. Meetings will be open to the public; and
 - d. The secretary will maintain audio and written minutes for all meetings. Written minutes will be distributed to all members in a timely fashion.

8. The responsibilities of Alachua County Public Schools with regards to the Oversight Committee shall be as follows:
 - a. Provide meeting space, recording equipment, clerical assistance and other assistance as required by the Oversight Committee;
 - b. Provide appropriate public notice of all Oversight Committee meetings;
 - c. Provide information regarding the expenditure of surtax revenues and respond to inquiries from the Oversight Committee in a clear and timely fashion;
 - d. Provide a staff member to serve as the Oversight Committee's liaison to Alachua County Public Schools;
 - e. Make time available during School Board meetings for the presentation of the Oversight Committee's annual report;
 - f. Make the Oversight Committee's annual reports readily available to the public; and
 - g. Respond in an appropriate and timely fashion to reports of any inconsistencies between the ballot language and the actual expenditure of surtax revenues.

Ballot Title: Half-Cent Sales Surtax to Improve School Facilities

Shall the School Board of Alachua County levy a half-cent sales surtax to finance safety and security improvements; repair, renovation and remodeling of Board-owned schools, including modernization of classrooms, science labs and other spaces; technology; elimination of portable classrooms; new construction; land acquisition and improvement; and other school facilities projects; with oversight by an independent citizens' committee? The tax would begin January 1, 2019, and last twelve years.

**Analysis of Half Penny Surtax
Revenue and Expenditures as of
June 5, 2019**

Description	Current FY 2018-2019
Beginning Balance	\$ -
Revenue	\$ 5,241,347
Expense	<u>\$ 50,417</u>
Ending Balance	<u>\$ 5,190,930</u>

2018-19 Sales Tax Receipts

Collection Month	Date Received	Amount
January	3/27/2019	\$ 1,613,518.40
February	4/25/2019	\$ 1,494,528.55
March	5/30/2019	\$ 1,678,941.24
March Qtrly	5/7/2019	\$ 454,359.05
	18/19 Total	\$ 5,241,347.24

Project	Project Description	2018-19		2018-19		2018-19	
		Original Budget	FYTD Revised Bdgt	FYTD Activity	Requisitions	Purchase Orders	Available Funds
A1001	NEW CONSTRUCTION PROJECTS	4,220,000.00	2,344,910.00				2,344,910.00
A1801	ELEMENTARY SCHOOL I	1,280,000.00	1,280,550.00	547.40	1,253,050.00		26,952.60
A1803	METCALFE REDEVELOPMENT		7,000.00	6,647.40			352.60
A1804	BISHOP MIDDLE REDEVELOPMENT		963,400.00	13,397.40		10,000.00	940,002.60
A1805	IDYLVILD REDEVELOPMENT		904,140.00	4,137.40			900,002.60
B1902	KANAPAHA BLDG 7 ROOMS 40-44		275,000.00	22,222.40		162,464.60	90,313.00
E1001	SECURITY PROJECTS DW		23,465.00	3,465.00			20,000.00
L1001	SURTAX SCHOOL IMPROVEMENTS	2,100,000.00	2,100,000.00				2,100,000.00
Z1001	CONSTR CONTINGENCY DEPT COSTS	4,105,416.00	3,806,951.00				3,806,951.00
Grand Expense Totals		11,705,416.00	11,705,416.00	50,417.00	1,253,050.00	172,464.60	10,229,484.40

Facility	Project	2018-19 Original Budget	2018-19 FYTD Revised Bdgt	2018-19 FYTD Activity	2018-19 Requisitions	2018-19 Purchase Orders	2018-19 Available Funds
A1001	NEW CONSTRUCTION PROJECTS						
0000	.	4,220,000.00	2,344,910.00	0.00	0.00	0.00	2,344,910.00
----	NEW CONSTRUCT	4,220,000.00	2,344,910.00	0.00	0.00	0.00	2,344,910.00
A1801	ELEMENTARY SCHOOL I						
9401	ELEM SCHOOL I	1,280,000.00	1,280,550.00	547.40	1,253,050.00	0.00	26,952.60
----	ELEM. SCHOOL I	1,280,000.00	1,280,550.00	547.40	1,253,050.00	0.00	26,952.60
A1803	METCALFE REDEVELOPMENT						
0101	METCALFE, W.A.	0.00	7,000.00	6,647.40	0.00	0.00	352.60
----	METCALFE REDEV	0.00	7,000.00	6,647.40	0.00	0.00	352.60
A1804	BISHOP MIDDLE REDEVELOPMENT						
0121	BISHOP, HOWARD	0.00	963,400.00	13,397.40	0.00	10,000.00	940,002.60
----	BISHOP REDEVELP	0.00	963,400.00	13,397.40	0.00	10,000.00	940,002.60
A1805	IDYLWILD REDEVELOPMENT						
0321	IDYLWILD ELEM	0.00	904,140.00	4,137.40	0.00	0.00	900,002.60
----	IDYLWILD REDEV	0.00	904,140.00	4,137.40	0.00	0.00	900,002.60
B1902	KANAPAHA BLDG 7 ROOMS 40-44						
0502	KANAPAHA MIDDLE	0.00	275,000.00	22,222.40	0.00	162,464.60	90,313.00
----	KMS BLDG 7,40-4	0.00	275,000.00	22,222.40	0.00	162,464.60	90,313.00

Facility	Project	2018-19 Original Budget	2018-19 FYTD Revised Bdgt	2018-19 FYTD Activity	2018-19 Requisitions	2018-19 Purchase Orders	2018-19 Available Funds
E1001	SECURITY PROJECTS DW						
0031	FINLEY, J.J. EL	0.00	495.00	495.00	0.00	0.00	0.00
0101	METCALFE, W.A.	0.00	495.00	495.00	0.00	0.00	0.00
0171	ARCHER COMMUNIT	0.00	495.00	495.00	0.00	0.00	0.00
0221	MEBANE MIDDLE	0.00	495.00	495.00	0.00	0.00	0.00
0411	LOFTEN HIGH	0.00	990.00	495.00	0.00	0.00	495.00
0571	IRBY ELEM	0.00	495.00	495.00	0.00	0.00	0.00
7777	FAC BLANKET POS	0.00	20,000.00	0.00	0.00	0.00	20,000.00
9037	INSTR'L TECHNOL	0.00	0.00	495.00	0.00	0.00	-495.00
----	SECURITY PROJEC	0.00	23,465.00	3,465.00	0.00	0.00	20,000.00
L1001	SURTAX SCHOOL IMPROVEMENTS						
0022	RLY LRNGG CDMY	50,000.00	50,000.00	0.00	0.00	0.00	50,000.00
0031	FINLEY, J.J. EL	50,000.00	50,000.00	0.00	0.00	0.00	50,000.00
0041	FOSTER, STEPHEN	50,000.00	50,000.00	0.00	0.00	0.00	50,000.00
0052	A. QUINN JONES	50,000.00	50,000.00	0.00	0.00	0.00	50,000.00
0071	LAKE FOREST ELE	50,000.00	50,000.00	0.00	0.00	0.00	50,000.00
0081	LANIER, SIDNEY	50,000.00	50,000.00	0.00	0.00	0.00	50,000.00
0091	LITTLEWOOD ELEM	50,000.00	50,000.00	0.00	0.00	0.00	50,000.00
0101	METCALFE, W.A.	50,000.00	50,000.00	0.00	0.00	0.00	50,000.00
0111	WILLIAMS, JOSEP	50,000.00	50,000.00	0.00	0.00	0.00	50,000.00
0112	LINCOLN, ABRAHA	50,000.00	50,000.00	0.00	0.00	0.00	50,000.00
0121	BISHOP, HOWARD	50,000.00	50,000.00	0.00	0.00	0.00	50,000.00
0141	WESTWOOD MIDDLE	50,000.00	50,000.00	0.00	0.00	0.00	50,000.00
0151	GAINESVILLE HIG	50,000.00	50,000.00	0.00	0.00	0.00	50,000.00
0161	ALACHUA ELEM	50,000.00	50,000.00	0.00	0.00	0.00	50,000.00
0171	ARCHER COMMUNIT	50,000.00	50,000.00	0.00	0.00	0.00	50,000.00
0201	HAWTHORNE HIGH	50,000.00	50,000.00	0.00	0.00	0.00	50,000.00
0221	MEBANE MIDDLE	50,000.00	50,000.00	0.00	0.00	0.00	50,000.00
0261	NEWBERRY HIGH	50,000.00	50,000.00	0.00	0.00	0.00	50,000.00
0271	SANTA FE HIGH	50,000.00	50,000.00	0.00	0.00	0.00	50,000.00
0281	SHELL ELEM	50,000.00	50,000.00	0.00	0.00	0.00	50,000.00
0311	TERWILLIGER ELE	50,000.00	50,000.00	0.00	0.00	0.00	50,000.00
0321	IDYLVILD ELEM	50,000.00	50,000.00	0.00	0.00	0.00	50,000.00
0331	GLEN SPRINGS EL	50,000.00	50,000.00	0.00	0.00	0.00	50,000.00
0341	RAWLINGS ELEM	50,000.00	50,000.00	0.00	0.00	0.00	50,000.00
0411	LOFTEN HIGH	50,000.00	50,000.00	0.00	0.00	0.00	50,000.00

Facility	Project	2018-19 Original Budget	2018-19 FYTD Revised Bdgt	2018-19 FYTD Activity	2018-19 Requisitions	2018-19 Purchase Orders	2018-19 Available Funds
L1001	SURTAX SCHOOL IMPROVEMENTS						
0412	HORIZON CENTER	50,000.00	50,000.00	0.00	0.00	0.00	50,000.00
0421	EASTSIDE HIGH	50,000.00	50,000.00	0.00	0.00	0.00	50,000.00
0431	BUCHHOLZ HIGH	50,000.00	50,000.00	0.00	0.00	0.00	50,000.00
0461	HIGH SPRINGS	50,000.00	50,000.00	0.00	0.00	0.00	50,000.00
0481	FORT CLARK MIDD	50,000.00	50,000.00	0.00	0.00	0.00	50,000.00
0482	HIDDEN OAK ELEM	50,000.00	50,000.00	0.00	0.00	0.00	50,000.00
0491	CAMP CRYSTAL	50,000.00	50,000.00	0.00	0.00	0.00	50,000.00
0492	FSC - FEARNSIDE	50,000.00	50,000.00	0.00	0.00	0.00	50,000.00
0501	WILES ELEM	50,000.00	50,000.00	0.00	0.00	0.00	50,000.00
0502	KANAPAHA MIDDLE	50,000.00	50,000.00	0.00	0.00	0.00	50,000.00
0510	CHILES ELEM	50,000.00	50,000.00	0.00	0.00	0.00	50,000.00
0520	MEADOWBROOK ELE	50,000.00	50,000.00	0.00	0.00	0.00	50,000.00
0531	NEWBERRY ELEM	50,000.00	50,000.00	0.00	0.00	0.00	50,000.00
0541	NORTON ELEM	50,000.00	50,000.00	0.00	0.00	0.00	50,000.00
0561	TALBOT ELEM	50,000.00	50,000.00	0.00	0.00	0.00	50,000.00
0571	IRBY ELEM	50,000.00	50,000.00	0.00	0.00	0.00	50,000.00
0591	OAK VIEW MIDDLE	50,000.00	50,000.00	0.00	0.00	0.00	50,000.00
----	TAX SCH IMPRV	2,100,000.00	2,100,000.00	0.00	0.00	0.00	2,100,000.00
Z1001	CONSTR CONTINGENCY DEPT COSTS						
0000	.	4,105,416.00	3,806,951.00	0.00	0.00	0.00	3,806,951.00
----	CONSTR CONTINGE	4,105,416.00	3,806,951.00	0.00	0.00	0.00	3,806,951.00
Grand Expense Totals		11,705,416.00	11,705,416.00	50,417.00	1,253,050.00	172,464.60	10,229,484.40