

**SUPPLEMENT PERFORMANCE RESPONSIBILITIES**

**TITLE:** Athletic Faculty Sponsor

**QUALIFICATIONS:**

- Required: Valid Florida Athletic Coaching or Educator’s Certificate  
Be a member of the school’s faculty in either a full- or part-time capacity.

**REPORTS TO:** Athletic Director and Principal

**SUPERVISES:** Interscholastic Athletic Competition

**JOB GOAL:** To be an official representative of the school at selected athletic events.

**PERFORMANCE RESPONSIBILITIES:**

- The athletic faculty sponsor is utilized in cases of emergency when the principal is unable to secure the coaching services of a certified, employed, teacher of the Alachua County School Board.
- The team will be under the control and supervision of the athletic faculty sponsor during the interscholastic athletic competition.
- The athletic faculty sponsor will work with the athletic director in ensuring that all school and Florida High School Athletic Association policies and by laws are followed; i.e., eligibility standards, budgetary considerations, good sportsmanship, Booster Club activities, etc.

**TERMS OF EMPLOYMENT:** Annual Appointment by Principal

**EVALUATION:** The evaluation of the athletic faculty sponsor will be conducted by the Athletic Director in consultation with the Principal.

Approved by: \_\_\_\_\_ Date: \_\_\_\_\_  
(Principal)

Reviewed and agreed to by: \_\_\_\_\_ Date: \_\_\_\_\_  
(PRINT – Employee’s Name)

Reviewed and agreed to by: \_\_\_\_\_ Emp. ID #: \_\_\_\_\_  
(Employee’s Signature)

**IRS REGULATIONS REQUIRE A WITHHOLDING RATE OF 28%  
ON ALL SUPPLEMENTAL PAY AS OF JANUARY 1, 1994.**