

SUPPLEMENT PERFORMANCE RESPONSIBILITIES

TITLE: Junior Varsity Tennis Coach

QUALIFICATIONS:

- Required: Valid Florida Athletic Coaching or Educator’s Certificate
- Recommended: Experience in Coaching High School Tennis

REPORTS TO: Head Football Coach and Athletic Director

SUPERVISES: Assistant Junior Varsity Tennis Coaches

JOB GOAL: To plan, organize, coordinate and supervise the junior varsity tennis team.

PERFORMANCE RESPONSIBILITIES:

- The junior varsity tennis coach’s first responsibility is the welfare and safety of all athletes under his supervision.
- The junior varsity tennis coach shall plan a program in such a way to produce a team that will be competitive in their classifications.
 - Assist the head coach in any assigned duties in addition to coaching the junior varsity team.
 - Assume responsibility for checking all practice areas each day and removing hazardous objects from the practice area.
 - Develop a positive public relations program in the school and community.
 - Make recommendations to head coach for purchasing equipment.
 - Provide supervision in the locker rooms before and after practice.
 - Coordinate with the athletic trainers to provide appropriate sports medicine procedures for the treatment of athletic injuries.
 - Conduct yourself, at all times, in a manner that will set a good example for student athletes to follow on and off the field.
 - Assume responsibility with the athletic director for eligibility of participants and insurance coverage of team members.
 - Develop a regular season schedule of games with athletic director’s approval.
 - Assist head coach in inventory of equipment.
 - Assist head coach in awards presentation.
- Understand the rules of your sport, Florida High School Athletic Association regulations and district policies regarding interscholastic sports.

TERMS OF EMPLOYMENT: Annual Appointment by Principal

EVALUATION: Head Tennis Coach and Athletic Director

Approved by: _____ Date: _____
(Principal)

Reviewed and agreed to by: _____ Date: _____
(PRINT – Employee’s Name)

Reviewed and agreed to by: _____ Emp. ID #: _____
(Employee’s Signature)

**IRS REGULATIONS REQUIRE A WITHHOLDING RATE OF 28%
ON ALL SUPPLEMENTAL PAY AS OF JANUARY 1, 1994.**