

SUPPLEMENT PERFORMANCE RESPONSIBILITIES

TITLE: Future Educators of America Sponsor

QUALIFICATIONS:

- Valid Florida Educator's Certificate in appropriate subject area.

REPORTS TO: Principal

SUPERVISES: Students

JOB GOAL: To recruit highly qualified Alachua County students into the field of education.

PERFORMANCE REPOSIBILITIES:

- Act as an educational counselor and provide information on career opportunities in education and special competencies required for such.
- Offer pre-professional educational experiences.
- Organize and sponsor FEA activities such as meeting with community college and university representatives, lecturers, guest speakers, career shadowing and visitations.
- Organize and oversee all fund raising projects.
- Coordinate with the College of Education of the University of Florida and Santa Fe College Chapter of FEA.
- Provide in-service for staff on positives of the educational profession.
- Have as a three-year goal of recruiting a minimum of one percent of the student population with minority representation equal to percent reflected in the school population.
- Follow-up graduates of FEA Chapter.
- Make parental contacts.

TERMS OF EMPLOYMENT: Annual Appointment by Principal

EVALUATION: Principal

Approved by: _____ Date: _____
(Principal)

Reviewed and agreed to by: _____ Date: _____
(PRINT – Employee's Name)

Reviewed and agreed to by: _____ Emp. ID #: _____
(Employee's Signature)

**IRS REGULATIONS REQUIRE A WITHHOLDING RATE OF 28%
ON ALL SUPPLEMENTAL PAY AS OF JANUARY 1, 1994.**

Form Number: PER 213.001
New Date: 5/19/14