

SUPPLEMENT PERFORMANCE RESPONSIBILITIES

TITLE: Teacher on Special Assignment

QUALIFICATIONS:

- Valid Florida Educator's Certificate
- Experience in area assigned.
- Outstanding evaluations in current position.
- Demonstrated ability to work with district-level administrators and school personnel.

REPORTS TO: District-Level Administrator

SUPERVISES: N/A

JOB GOAL: To assist the district-level administrator in achieving the goals of department or grant.

PERFORMANCE RESPONSIBILITIES:

(Teacher on Special Assignment is a generic term and the specific performance responsibilities for each TSA should be listed and attached to this page as part of the agreement.)

TERMS OF EMPLOYMENT: Annual Appointment by District Administrator

EVALUATION: By Immediate Supervisor

Approved by: _____ Date: _____
(Principal)

Reviewed and agreed to by: _____ Date: _____
(PRINT – Employee's Name)

Reviewed and agreed to by: _____ Emp. ID #: _____
(Employee's Signature)

**IRS REGULATIONS REQUIRE A WITHHOLDING RATE OF 28%
ON ALL SUPPLEMENTAL PAY AS OF JANUARY 1, 1994.**