

SUPPLEMENT PERFORMANCE RESPONSIBILITIES

TITLE: Behavioral Resource Teacher on Special Assignment

QUALIFICATIONS:

- Valid Florida Educator's Certificate
- Minimum of three (3) years teaching experience desired.

REPORTS TO: Principal

SUPERVISES: N/A

JOB GOAL: This is a 10-month position that focuses on the development, implementation, and coordination of student behavior management strategies for an elementary school environment.

PERFORMANCE RESPONSIBILITIES:

Duties and responsibilities will include the following:

- Assist in development and implementation of a preventative discipline plan.
- Provide assistance to administrator, teachers, and staff for behavior management.
- Provide services and act as home/school liaison.
- Encourage the involvement of parents.
- Participate in the implementation and/or design of a school-wide student behavior management plan including discipline.
- Manage the discipline referral process.
- Advise students on appropriate school behavior and follow up with parents and teachers on results.
- Assist administration as an additional resource for classroom management and appropriate student behavior.
- Provide supervision for students before and after school, in the hallways, and in the lunchroom.
- Perform Teacher-in-Charge duties when principal is off campus.
- Other duties as assigned.

TERMS OF EMPLOYMENT: Annual Appointment by Principal

EVALUATION: By Principal

Approved by: _____ Date: _____
(Principal)

Reviewed and agreed to by: _____ Date: _____
(PRINT – Employee's Name)

Reviewed and agreed to by: _____ Emp. ID #: _____
(Employee's Signature)

**IRS REGULATIONS REQUIRE A WITHHOLDING RATE OF 28%
ON ALL SUPPLEMENTAL PAY AS OF JANUARY 1, 1994.**

Form Number: PER 213.001

New Date: 5/19/14